

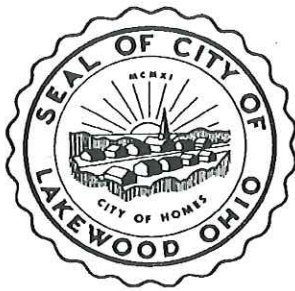
**AGENDA**  
**BOARD OF CONTROL**

***Mayor's Conference Room***  
***Monday, April 15, 2019 2:30 PM***

<b>Action</b>	<b>Description</b>	<b>Reference No.</b>
1. Award – Body Armor – Police		BC-19-119
2. Award – Ammunition – Police		BC-19-120
3. Award – Prof Svs – Lab Analysis Svs – Water Dept.		BC-19-121
4. Award – Purchase of Fire Hydrants		BC-19-122
5. Award – Purchase of Sewer & Water Maintenance Appurtenances		BC-19-123
6. Renew – Fuel Supplies – Unleaded Gasoline & Diesel Fuel		BC-19-124
7. Award – Pick-up Truck w/Plow – Parks		BC-19-125
8. Renew – Prof Svs – Workers' Compensation Claims Mgmt		BC-19-126
9. Renew – GIS System Annual Software Maint – I.S.		BC-19-127
10. Renew – Police Fleet Software Subscription & Service Agrmnt		BC-19-128
11. Award – Police Surveillance Camera Project – Madison Ave.		BC-19-129
12. Award – Fiber Network Splicing for Police Surveillance Camera Pjct		BC-19-130
13. Award – Waste Water Treatment Plant Surveillance Camera Project		BC-19-131
14. Amend – Prof Svs – Legal Services (McMahon DeGulis)		BC-19-132
15. Amend – Prof Svs – Healthiest Community Initiative		BC-19-133

***Next Meeting is Monday,***  
***May 6, 2019; 2:30 PM***

Mayor  
Finance Director  
Law Director  
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-119

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107


Subject: **Award Contract – Body Armor – Division of Police**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Galls, Inc.** in an amount not to exceed **\$35,000** for the purchase of **(38) sets of Body Armor and carriers for use by our Police Officers.**

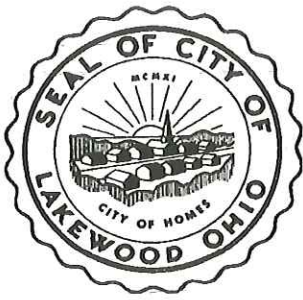
Body Armor and Carriers to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program MAC004; Contract RS901918.

Contracting Authority:	Ordinance 50-18 \$150,000
Contracting Balance:	\$150,000 / \$115,000
Funding:	Law Enforcement Trust Fund
Account Distribution:	222-2010-421-21-22 \$20,000
Account Balance:	\$20,000 / (\$15,000)
Object Code:	Clothing & Gear
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	680-008
Bid Reference:	State of Ohio Cooperative Purchasing Program

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____





12650 Detroit Avenue • 44107  
Timothy J. Malley Chief of Police

Division of Police  
216-529-6750  
FAX 216-521-7727  
[www.onelakewood.com](http://www.onelakewood.com)

April 9, 2019

Board of Control

The Lakewood Police Department needs to replace body armor issued to its officers due to the armor reaching its expiration date. Galls Inc. have submitted a quote for \$34,485.00 under state pricing schedule RS901918. This purchase is for 38 sets of body armor and the carriers for them. These vests will be purchased from the Law Enforcement Trust Fund.

Respectfully

Chief Timothy J. Malley





**GALLS  
INCORPORATED**

1340 Russell Cave Rd  
Lexington, KY 40505  
Phone: 800-876-4242  
EXT. 2363  
Fax: 877-914-2557

Email: [gajardo-lohn@galls.com](mailto:gajardo-lohn@galls.com)

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**FACSIMILE TRANSMITTAL SHEET**

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TO:	Pat Fiorilli	FROM:	John Gajardo
DEPARTMENT:	Lakewood Police	DATE:	April 4, 2019
FAX NUMBER:	(000) 000-0000	TOTAL NO. OF PAGES INCLUDING COVER:	
PHONE NUMBER:	(216) 701-6171	PHONE NUMBER:	800-876-4242 EXT. 2363
RE:	<b>PRICE QUOTE</b>	GALLS SALES DEPT. FAX NUMBER:	877-914-2557

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☐ URGENT

☐ FOR REVIEW

☐ PLEASE COMMENT

☐ PLEASE REPLY

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NOTES/COMMENTS: HERE IS THE QUOTE I PROMISED YOU. PRICES ARE GOOD FOR 30 DAYS.

ITEM #	QTY.	DESCRIPTION	UNIT PRICE	Your Extended Price
BL633 NV	38	AXBIIIA WITH 1 VISION	907.50	34485.00
		CARRIER		
		WITH TB004 NAV CTM		
		UNIFORM SHIRT CARR		
		2018 OHIO STATE		
		CONTRACT RS901918		
		SHIPPING TOTAL		0.00
				34485.00

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*The Authority in Public Safety Equipment and Apparel*



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: BODY ARMOR AND RELATED ACCESSORIES AND SUPPLIES

CONTRACT No.: RS901918EFFECTIVE DATES: 01/15/18 to 01/31/21Index No.: MAC004  
Eff. Date: 11/07/18  
Page 18POINT BLANK ENTERPRISES, INC. CONTRACTOR'S INDEX AND AUTHORIZED DEALERSCONTRACTOR AND TERMSCONTRACT NO.: RS901918-12 \*0000199546  
Point Blank Enterprises, Inc.  
2102 SW 2<sup>nd</sup> Street  
Pompano Beach, FL 33609DELIVERY TERMS: 45 Days ARO  
PAYMENT TERMS: Net 30 DaysCONTRACTOR'S CONTACT:Primary Contact:Ms. Kara Ross  
2102 SW 2<sup>nd</sup> Street  
Pompano Beach, FL 33609Telephone: (954) 630-0900 (office)  
Toll Free: (800) 413-5155  
E-Mail: [kross@pbearmor.com](mailto:kross@pbearmor.com)POINT BLANK ENTERPRISES, INC. ORDER SUBMISSION

Point Blank Enterprises does not accept direct purchase orders.

POINT BLANK ENTERPRISES, INC. NAMED/AUTHORIZED DEALERS: Below is a listing of Point Blank Enterprises, Inc.'s Authorized/Named Dealers. All purchase orders shall be placed and all remittances paid through Point Blank Enterprises Inc.'s named/authorized dealers.0000007736 – Contract RS901918-13Galls, LLC  
1340 Russell Cave Road  
Lexington, KY 40505  
Phone: (800) 876-4242  
FAX: (877) 914-2557  
Direct: (859) 800-1308 \*\*  
Contact: Mr. Jason Pierce  
E-Mail: [pierce-jason@galls.com](mailto:pierce-jason@galls.com)0000070600 – Contract – RS901918-14Pro-Tech Security Sales  
1313 West Bagley Rd.  
Berea, OH 44017  
Phone: (440) 973-0261  
FAX: (440) 239-9243  
Contact: Mr. Edward Drellishak  
E-Mail: [edrell@protechsales.com](mailto:edrell@protechsales.com)PURCHASE ORDERS TO:Galls, LLC  
1340 Russell Cave Road  
Lexington, KY 40505  
[Pierce-jason@galls.com](mailto:Pierce-jason@galls.com)PURCHASE ORDERS TO:Pro-Tech Security Sales  
Attn: Eric Drellishak  
1313 West Bagley Road  
Berea, OH 44017  
[ericd@protechsales.com](mailto:ericd@protechsales.com)

The screenshot displays the NAVISION software interface. At the top, the title bar shows the date and time: "Apr 11, 2019 10:33:33 AM EDT". The menu bar includes "File", "Edit", "Commands", and "Help". Below the menu bar, there is a toolbar with various icons for navigation and actions.

The main window is divided into several sections:

- Left Panel:** A list of accounts with checkboxes. The selected account is "222-2010-421.21-22". Other accounts include "Account miscellaneous", "Budget miscellaneous", "Encumbrances", "Pre-encumbrances", "Transactions", "Detail by date", "Detail by code", "Detail by year & p", "Pending by date", "Pending by code", "Pending by year", and "Procurement car".
- Account information:**
  - Q Uniform and Clothing / Clothing and Gear
  - Fiscal year: 2019 Dr
  - Budget: 20,000.00
  - Committed: 1,875.41
  - Q Balance: 18,124.59
- Project Data:**
  - Project Entry Optional
  - Q 080007 LAW ENFORCEMENT .00
- Account Balance by Period:**

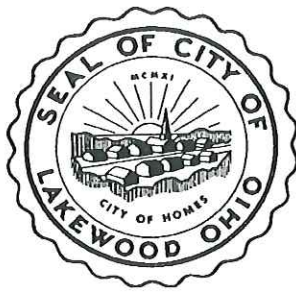
Period/Month	Actuals	Cumulative Totals
Q 01 January	643.20	643.20
Q 02 February	.00	643.20
Q 03 March	1,232.21	1,875.41
Q 04 April	.00	1,875.41
Q 05 May	.00	1,875.41
- Payment information:**

Vendor	(* indicates pending)	Total
- Encumbrances:**

PO #	Vendor	Balance
- Pre Encumbrances:**

Type	Req/PO	Project	Balance
- Segment/Balance Details:** A section at the bottom of the main window, currently empty.

At the bottom of the screen, there is a taskbar with various application icons, including a file explorer, a web browser, and several utility programs.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-120

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Ammunition – Division of Police**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Kiesler Police Supply, Inc. in an amount not to exceed \$16,000 for the purchase of Ammunition for use by our Division of Police.

Ammunition to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program STS847; Contract 800488.

Contracting Authority:	Ordinance 50-18 \$30,000
Contracting Balance:	\$30,000 / \$14,000
Funding:	General Fund
Account Distribution:	101-2010-421-42-07 \$25,000
Account Balance:	\$25,000 / \$14000
Object Code:	Operating Supplies - Safety
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	680-004
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____







12650 Detroit Avenue • 44107  
Timothy J. Malley Chief of Police

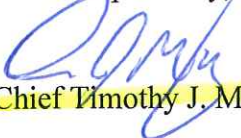
Division of Police  
216-529-6750  
FAX 216-529-6688  
[www.ci.lakewood.oh.us](http://www.ci.lakewood.oh.us)  
[police@lakewoodoh.net](mailto:police@lakewoodoh.net)

April 9, 2019

To Board of Control:

We need to order ammunition for our required training and qualifications. Kieslers Police Supply is under State Contract to provide this ammunition, #800488. We have used Kieslers in the past for ammunition purchases. We have obtained a quote from Kieslers for \$15,534.00 for ammunition in 2019. I recommend approval for Kieslers for this purchase.

Respectfully;

  
Chief Timothy J. Malley







## Sales Quote

KIESLER POLICE SUPPLY  
2802 SABLE MILL RD  
JEFFERSONVILLE, IN 47130

**Bill-to Customer**

LAKEWOOD, CITY OF  
FINANCE DEPT. ATTN: A/P  
12650 DETROIT AVENUE  
LAKEWOOD, OH 44107

**Ship-to Address**

LAKEWOOD POLICE DEPARTMENT  
ATTN: PAT FIORILLI  
12650 DETROIT AVENUE  
LAKEWOOD, OH 44107

Your Reference

Bill-to Customer No. L01344

Tax Registration No.

Salesperson

TIFANY

Email

Home Page

Phone No.

No.

Q102427

Document Date

April 2, 2019

Due Date

May 2, 2019

Payment Terms

Payment Method

Tax Identification Type

Legal Entity

Shipment Method

PATRICK.FIORILLI@OTOA.ORG

#216-701-6171

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
KIESLER NOTE	OHIO STATE CONTRACT #800488	1	EACH	0.00	0
FEDEGM308M/500	FEDERAL GM 308WIN 168GR SMK BTHP 500RD CASE, 25BX OF 20EA ACOA-H-OH	4	CASE	384.00	1,536
FEDEXM193	FEDERAL 5.56MM 55GR MC/BT 500RD/CS 20RD/BOX CALTK-OH	60	CASE	141.00	8,460
SPEER53880	SPEER LAWMAN 40S&W 180GR CLEANFIRE 1000RDS PER CASE 50RDS PER BOX 20 BOXES PER CASE CMAOO-OH	15	CASE	236.00	3,540
SPEER53962	SPEER GOLD DOT 40S&W 180GR GDHP 1000RD/CASE 50RD/BOX ALTKA-OH	1	CASE	390.00	390
SPEER53824	SPEER LAWMAN CLEANFIRE 9MM 124GR 1000RDS PER CASE 50RDS PER BOX 20 BOXES PER CASE CHLRK-OH	8	CASE	201.00	1,608
FORMAT TIFANY	QUOTED BY TIFANY STEWART KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130	1	EACH	0.00	0



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
THIS QUOTE IS VALID FOR 30 DAYS.					
	Amount Subject to Sales Tax			0.00	
	Amount Exempt from Sales Tax			15,534.00	
				<b>Subtotal</b>	<b>15,534.00</b>
				Total Tax	0.00
				<b>Total \$ Incl. Tax</b>	<b>15,534.00</b>
				Tax Amount	0.00

**KIESLER POLICE SUPPLY FFL# 4-35-019-11-1M-08220****RETURNED GOODS POLICY**

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

**DEFECTIVE MERCHANDISE POLICY**

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

**DAMAGED GOODS POLICY**

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800488

EFFECTIVE DATES: 05/01/2016 TO 04/30/2019

**Kiesler Police Supply, Inc.**

**STATE TERM SCHEDULE**

Index No. STS847

Eff. Date 04/08/2019

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000082188

800488

Kiesler Police Supply, Inc.  
2802 Sable Mill Road

Jeffersonville, IN 47130

**Contractor Contacts:**

Ms. Kelsie McMahel

Telephone: (800) 444-2950 x171

Fax: (812) 284-8008

Email: kmcmahel@kiesler.com

**Delivery:**

90-120 Days A.R.O. - F.O.B. Destination

**Terms:**

Net 30 Days

**Basic Order Limitations** ( Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation. )

Minimum: One Complete Case for Ammunition Items; \$ 250.00 for CTS Less Lethal Items

Maximum: \$ 75,000.00

**APPROVED PRODUCTS/SERVICES:** Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approve price sheets are outside the scope of this schedule.

**MANDATORY USE CONTRACTS:** All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

**EXCLUDED ITEMS:** (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 125.60, through 125.6012, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health and Addiction Services and Pharmacy Services (MHAS); and Opportunities for Ohioans with Disabilities (OOD). State agencies must obtain a waiver from OPI, CRP, DMHAS, Pharmacy Services, and/or OOD to procure from this schedule.

**SPECIAL NOTE:** The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

**PURCHASING SUPERIOR**

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<b>Account information</b> Q Operating Supplies / Safety Fiscal year: 2019      Dr Budget:                 25,000.00 Committed:          .00 Q Balance:              25,000.00	<b>Project Data</b> Project Entry Optional Q 070006    2007 JAG AWARD                 .00 Q 080007    LAW ENFORCEMENT             .00
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<b>Account Balance by Period</b>		
Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

<b>Payment information</b>		
Vendor	(* indicates pending)	Total

Type	App	Period	Date	Project	Transaction Amount	Encumbrance Amount	Budget An
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**End of records reached**





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-121

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

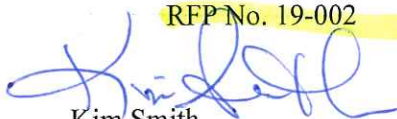
**Subject:** Award Contract – Professional Services Contract Re: Laboratory Analysis Services – Water Dept.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to CWM Environmental in an amount not to exceed \$10,000 to provide Laboratory Analysis Services as outlined in RFP No. 19-002 for the Division of Water. Contract effective April 15, 2019 through April 14, 2020 and includes (2) additional one-year renewal options.

CWM Environmental submitted the sole response to RFP 19-002.

Contracting Authority:	Ordinance 50-18 \$25,000
Contracting Balance:	\$15,000 / \$5,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-30-11 \$32,000
Account Balance:	\$20,059 / \$10,059
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services - Lab Analysis Fees
Commodity Code:	961-048
Bid Reference:	RFP No. 19-002

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# MEMO

**DATE:** 04/10/2019

**TO:** Kim Smith

**FROM:** Nicholas Del Vecchio

**SUBJECT:** Board of Control (Lab Analysis)

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I am requesting BOC approval in the amount not to exceed \$10,000 for laboratory analysis. I would also like to award a contract to **CWM Environmental** formerly known as Precision Analytical to perform this service. They were the sole bidder. Funds are available in account # 501-3062-431.30-11

Thanks,  
Nicholas Del Vecchio

**CITY OF LAKEWOOD, OHIO  
REQUEST FOR PROPOSAL**

**LABORATORY ANALYSIS SERVICES  
FOR WATER DEPARTMENT  
RFP NO. 19-002**

**VENDOR NAME:** CWM Environmental Cleveland

**CONTRACTUAL ANALYTES Year 1; April 15, 2019 through April 14, 2020**

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>11.00</u>	\$ <u>15.00</u>
Ortho-Phosphate	54/year	\$ <u>22.00</u>	\$ <u>30.00</u>
pH	54/year	\$ <u>11.00</u>	\$ <u>15.00</u>
Pb, Cu	30/year	\$ <u>19.00</u>	\$ <u>25.00</u>
HAA5	32/year	\$ <u>55.00</u>	\$ <u>74.00</u>
TTHM	32/year	\$ <u>82.00</u>	\$ <u>111.00</u>
Sample Handling & Disposal Fee		\$ <u>5.50</u>	\$ <u>16.50</u>

(note: quantities are estimates only)

**CONTRACTUAL ANALYTES Year 2; April 15, 2020 through April 14, 2021**

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>11.50</u>	\$ <u>15.50</u>
Ortho-Phosphate	54/year	\$ <u>22.50</u>	\$ <u>31.00</u>
pH	54/year	\$ <u>11.50</u>	\$ <u>16.00</u>
Pb, Cu	0/year	\$ <u>19.50</u>	\$ <u>26.00</u>
HAA5	32/year	\$ <u>55.50</u>	\$ <u>77.00</u>
TTHM	32/year	\$ <u>82.50</u>	\$ <u>116.00</u>
Sample Handling & Disposal Fee		\$ <u>5.50</u>	\$ <u>16.50</u>

(note: quantities are estimates only)

**CONTRACTUAL ANALYTES Year 3; April 15, 2021 through April 14, 2022**

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>12.00</u>	\$ <u>16.00</u>
Ortho-Phosphate	54/year	\$ <u>23.00</u>	\$ <u>32.00</u>
pH	54/year	\$ <u>12.00</u>	\$ <u>17.00</u>
Pb, Cu	0/year	\$ <u>20.00</u>	\$ <u>27.00</u>
HAA5	32/year	\$ <u>56.00</u>	\$ <u>80.00</u>
TTHM	32/year	\$ <u>83.00</u>	\$ <u>121.00</u>
Sample Handling & Disposal Fee		\$ <u>6.00</u>	\$ <u>16.50</u>

(note: quantities are estimates only)

\*Premium Price -- if results are requested to be provided in less than five (5) working days

Signed by: [Signature] Title: VP Operations Date: 4/2/19

Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

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Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President - David C. Kohl

Vice President - Ron Gribik

Secretary -

Treasurer -

Attorneys -

Directors -

and, that the following officers are dully authorized to execute contracts on behalf of the corporation:

David Kohl, Ron Gribik



Apr 11, 2019 9:19:49 AM EDT

File Edit Commands Help

PrintScreen RION

501-3062-431.30-11

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Professional Services / Lab Analysis Fees

Fiscal year: 2019 Dr

Budget: 32,000.00

Committed: 20,204.00

Balance: 11,796.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,407.00	1,407.00
Q 02 February	3,410.50	4,817.50
Q 03 March	1,659.00	6,476.50
Q 04 April	.00	6,476.50
Q 05 May	.00	6,476.50

Payment information

Vendor	(* indicates pending)	Total
Q CWM ENVIRONMENTAL		1,940.50

Encumbrances

PO #	Vendor	Balance
Q 090422	PACE ANALYTICAL SERVI	10,060.00
Q 090423	CWM ENVIRONMENTAL	3,727.50

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	501	Water Fund	Original Budget	32,000.00
Department	30	Public Works	Revised Budget	.00
Division	62	Water Distribution	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	6,476.50
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	13,727.50
Object	11	Lab Analysis Fees	Unposted encumbrances	.00
			Pre-encumbrances	.00

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-122

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Award Contract – Purchase of Fire Hydrants**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Core & Main** in an amount not to exceed \$30,000 for the Purchase of Fire Hydrants. Contract effective March 1, 2019 through February 28, 2020 and includes (2) additional one-year renewal options.

Core & Main submitted the lowest and best responsive and responsible bid for the Purchase of Fire Hydrants against Bid No. 19-004.

Contracting Authority:	Ordinance 50-18 \$100,000
Contracting Balance:	\$100,000 / \$70,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431- 46-08 \$80,000
Account Balance:	\$74,655 / \$44,655
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	340-000
Bid Reference:	Bid No. 19-004

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# MEMO

**DATE:** 03/01/2016

**TO:** Kim Smith

**FROM:** Nicholas Del Vecchio

**SUBJECT:** Board of Control (Hydrants)

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I am requesting BOC approval in the amount not to exceed \$30,000 for the purchase of fire hydrants. I would also like to award a contract to Core and Main based on lowest and best price. Funds are available in account # 501-3062-431.46-08

Thanks,  
Nicholas Del Vecchio



Purchase of Fire Hydrants (#6212418)

Owner: City of Lakewood, OH

BID NO. 19-004

03/28/2019 02:00 PM EDT

Core & Main LP	Core & Main LP	Ferguson Enterprises Inc., DBA Ferguson Waterworks	Ferguson Enterprises Inc., DBA Ferguson Waterworks
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Section Title	Line Item	Item Code	Item Description	UofM	QTY	Unit Price	Extension	Unit Price	Extension
Water Item No. 1 - Fire Hydrants							\$44,185.47		\$46,721.90
	1	LS 638	Mueller A-461 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5 ft bury with 4 inch Mech. Jt.	Ea	1	\$2,283.63	\$2,283.63	\$2,408.37	\$2,408.37
	2	LS 638	Mueller A-461 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5.5 ft bury with 4 inch Mech. Jt.	Ea	1	\$2,317.45	\$2,317.45	\$2,444.03	\$2,444.03
	3	LS 638	Mueller A-461 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6 ft bury with 4 inch Mech. Jt.	Ea	1	\$2,351.13	\$2,351.13	\$2,479.55	\$2,479.55
	4	LS 638	Mueller A-461 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6.5 ft bury with 4 inch Mech. Jt. Shoe	Ea	1	\$2,384.89	\$2,384.89	\$2,515.16	\$2,515.16
	5	LS 638	Mueller A-466 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5 ft bury without Mech. Jt. Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,380.31	\$2,380.31	\$2,510.84	\$2,510.84
	6	LS 638	Mueller A-466 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5.5 ft bury without Mech. Jt. Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,434.29	\$2,434.29	\$2,567.77	\$2,567.77
	7	LS 638	Mueller A-466 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6 ft bury without Mech. Jt. Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,488.24	\$2,488.24	\$2,624.69	\$2,624.69
	8	LS 638	Mueller A-466 4-1/2 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6.5 ft bury without Mech. Jt. Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,542.22	\$2,542.22	\$2,681.62	\$2,681.62
	9	LS 638	Mueller A-463 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5 ft bury with 6 inch Mech. Jt. Shoe	Ea	1	\$2,389.33	\$2,389.33	\$2,520.35	\$2,520.35
	10	LS 638	Mueller A-463 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5.5 ft bury with 6 inch Mech. Jt.	Ea	1	\$2,432.96	\$2,432.96	\$2,566.38	\$2,566.38
	11	LS 638	Mueller A-463 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6 ft bury with 6 inch Mech. Jt.	Ea	1	\$2,476.52	\$2,476.52	\$2,612.32	\$2,612.32
	12	LS 638	Mueller A-463 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6.5 ft bury with 6 inch Mech. Jt. Shoe	Ea	1	\$2,520.26	\$2,520.26	\$2,658.46	\$2,658.46
	13	LS 638	Mueller A-467 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5 ft bury without Mech. Jt Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,444.36	\$2,444.36	\$2,578.40	\$2,578.40
	14	LS 638	Mueller A-467 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 5.5 ft bury without Mech. Jt Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,500.19	\$2,500.19	\$2,637.29	\$2,637.29
	15	LS 638	Mueller A-467 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6 ft bury without Mech. Jt Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,556.05	\$2,556.05	\$2,696.22	\$2,696.22
	16	LS 638	Mueller A-467 5-1/4 inch Hydrants, Traffic/Break Away complete with two 2-1/2 inch hose and one steamer/STORZ connection for 6.5 ft bury without Mech. Jt Coupling for Elbow, commonly called Spin-in	Ea	1	\$2,611.96	\$2,611.96	\$2,755.09	\$2,755.09
	17	LS 638	Breakaway/Traffic Repair Kits	Ea	1	\$171.98	\$171.98	\$177.90	\$177.90
	18	LS 638	Hydrant Oil -16 oz. can	Ea	1	\$18.54	\$18.54	\$50.00	\$50.00
	19	LS 638	Hydrant Lubricant - 16 oz. can	Ea	1	\$18.54	\$18.54	\$30.00	\$30.00
	20	LS 638	Repair Kits - 4-1/2 inch Body Size Traffic Collision Repair Kit	Ea	1	\$171.98	\$171.98	\$177.90	\$177.90
	21	LS 638	Repair Kits - 5-1/4 inch Body Size Traffic Collision Repair Kit	Ea	1	\$171.98	\$171.98	\$177.90	\$177.90
	22	LS 638	Repair Parts - Stems	ft	1	\$160.54	\$160.54	\$166.07	\$166.07
	23	LS 638	Repair Parts - 4-1/2 inch Ball	Ea	1	\$117.13	\$117.13	\$121.16	\$121.16
	24	LS 638	Repair Parts - 5-1/4 inch Ball	Ea	1	\$141.92	\$141.92	\$146.80	\$146.80
	25	LS 638	Repair Parts - 4 inch Diameter Gasket	Ea	1	\$12.26	\$12.26	\$13.33	\$13.33
	26	LS 638	Repair Parts - 6 inch Diameter Gasket	Ea	1	\$12.26	\$12.26	\$13.33	\$13.33
	27	LS 638	Repair Parts - Breakaway Coupling	Ea	1	\$68.76	\$68.76	\$71.12	\$71.12
	28	LS 638	Repair Parts - 2-1/2 inch Nozzle	Ea	1	\$65.44	\$65.44	\$67.69	\$67.69
	29	LS 638	Repair Parts - 2-1/2 inch Caps	Ea	1	\$67.63	\$67.63	\$69.96	\$69.96
	30	LS 638	Repair Parts - 4 inch Storz Pumper Nozzle	Ea	1	\$349.27	\$349.27	\$361.30	\$361.30
	31	LS 638	Repair Parts - 4 inch Storz Cap	Ea	1	\$73.30	\$73.30	\$200.00	\$200.00
	32	LS 638	Repair Parts - Hydrant Extensions 4-1/2 inch by 6 inch	Ea	1	\$356.61	\$356.61	\$368.89	\$368.89
	33	LS 638	Repair Parts - Hydrant Extensions 4-1/2 inch by 12 inch	Ea	1	\$414.91	\$414.91	\$429.20	\$429.20
	34	LS 638	Repair Parts - Hydrant Extensions 4-1/2 inch by 18 inch	Ea	1	\$449.13	\$449.13	\$464.60	\$464.60
	35	LS 638	Repair Parts - Hydrant Extensions 5-1/4 inch by 6 inch	Ea	1	\$392.21	\$392.21	\$405.71	\$405.71
	36	LS 638	Repair Parts - Hydrant Extensions 5-1/4 inch by 12 inch	Ea	1	\$461.19	\$461.19	\$477.07	\$477.07
	37	LS 638	Repair Parts - Hydrant Extensions 5-1/4 inch by 18 inch	Ea	1	\$522.13	\$522.13	\$540.11	\$540.11
	38	LS 638	Specialized Hydrant Tools - Operating Wrench	Ea	1	\$31.07	\$31.07	\$34.02	\$34.02
	39	LS 638	Specialized Hydrant Tools - 2-1/2 inch Nozzle Wrench	Ea	1	\$105.57	\$105.57	\$115.62	\$115.62
	40	LS 638	Specialized Hydrant Tools - 4-1/2 inch Pumper Wrench	Ea	1	\$114.58	\$114.58	\$125.49	\$125.49
	41	LS 638	Specialized Hydrant Tools - 5-1/4 inch Seat Wrench	Ea	1	\$602.75	\$602.75	\$660.19	\$660.19
Water Item No. 2 - Frostproofing Materials							\$32.60		\$31.00
	42	LS 638	Gillsulate 500 XR- 50 lb bag	Ea	1	\$32.60	\$32.60	\$31.00	\$31.00
Base Bid Total:							\$44,218.07		\$46,752.90



## RENEWAL OPTION

Pursuant to the provisions stated in the bid, the City of Lakewood shall have the sole option to extend the contract period in one-year increments for a total accumulative period of **two (2) additional years**. This option shall apply to any or all of the equipment and services quoted herein.

If the options are exercised, the Contractor shall charge the City the same price as quoted herein except as modified in the paragraphs below. All modifications shall be computed against the original contract price.

The option shall be executed at the same price(s) quoted herein subject to a maximum percentage of increase and/or minimum percentage of decrease, if any, quoted by the Contractor below for each applicable option period:

**1<sup>ST</sup> 12-MONTH RENEWAL**    + / - 5 (five) %  
*April 1, 2020 through March 31, 2021*

**2<sup>ND</sup> 12-MONTH RENEWAL**    + / - 5 (five) %  
*April 1, 2021 through March 31, 2022*

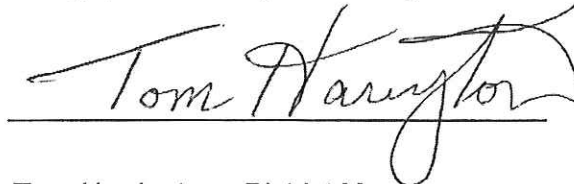
I hereby grant the City of Lakewood the options stated on this page. If a percentage of increase or decrease is not quoted (ie; left blank), the City shall have the right to execute the option at the same price(s) quoted for the original contract period. If a zero price change is indicated for any of the renewal periods indicate "0" in the space provided.

## EXECUTION OF BID

**Bidder's signature below certifies bid submission through QuestCDN.com website.**

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature



Name & Title Tom Harrington - District Manager

Date

3/25/19

## **NON-COLLUSION AFFIDAVIT**

State of Ohio, County of Cuyahoga,

Tom Harrington (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name  
of \_\_\_\_\_

in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Partnership Only: That the Affiant is the duly authorized representative of a  
partnership doing business under the name of Core & Main LP

in the City of N Royalton, State of Ohio;

Corporation Only: That the Affiant is the duly authorized, qualified and acting  
\_\_\_\_\_, of \_\_\_\_\_

a corporation organized and existing under the laws of the State of \_\_\_\_\_;  
and, that the Affiant of the partnership or corporation referred to above, as applicable, is  
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate  
list of the officers, directors and attorneys of the corporation:

President \_\_\_\_\_

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Attorneys \_\_\_\_\_

Directors \_\_\_\_\_

and, that the following officers are duly authorized to execute contracts on behalf of the  
corporation: \_\_\_\_\_

3. Affiant further states that the bid filed herewith is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or fraudulent; that the Bidder has not directly or indirectly, induced or solicited any other Bidder to file a fraudulent bid, and has not, directly or indirectly, colluded, conspired, connived, or agreed with any Bidder or anyone else to file a fraudulent bid or to refrain from bidding; that the Bidder has not in any manner directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of the Bidder or of any other Bidder, or to fix any overhead, profit, or cost element of such bid price or that of any other Bidder, or to secure any advantage against the City or anyone interested in the contract for which the bid is filed; that all statements contained in the bid are true; that the Bidder has not directly or indirectly submitted the Bidder's bid price or any breakdown thereof of the contents thereof, or divulged information or data relative thereto, or paid or agreed to pay, directly or indirectly any money, or other valuable consideration for assistance or aid rendered or to be rendered in procuring or attempting to procure the contract above referred to, to any corporation, partnership, company, association, organization, or to any member or agent thereof, or to any other individual, except to such person or persons as herein disclosed to have a partnership or other financial interest with said Bidder; and that the Bidder will not pay or agree to pay, directly or indirectly, any money or other valuable consideration to any corporation, partnership, company, association, organization or to any member or agent thereof, or to any other individual, for aid or assistance in securing the contract above referred to in the event the same is awarded to

Core & Main LP

(Printed name of Individual, Partnership or Corporation)

Further Affiant saith not.

(signature)

Sworn to before me and subscribed in my presence this 22<sup>nd</sup> day of March, 2019.

Notary Public



JANA L. WALLACE, Notary Public  
State of Ohio, Cuyahoga County  
My Commission Expires Oct. 3, 2020



Apr 11, 2019 9:20:07 AM EDT

File Edit Commands Help

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501-3062-431.46-08

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Repair Parts & Supplies / Utility Maintenance

Fiscal year: 2019 Dr

Budget: 80,000.00

Committed: 9,400.00

Q Balance: 70,600.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	5,344.63	5,344.63
Q 05 May	.00	5,344.63

Payment information

Vendor	(* indicates pending)	Total
Q CORE & MAIN		5,344.63

Encumbrances

PO #	Vendor	Balance
Q 090400	AAA GAS & WELDING SUP	.00
Q 090408	CLASS C SOLUTIONS GRO	2,000.00
Q 090554	CORE & MAIN	2,055.37

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	501	Water Fund	Original Budget	80,000.00
Department	30	Public Works	Revised Budget	.00
Division	62	Water Distribution	Current expenditures	5,344.63
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	4,055.37
Object	08	Utility Maintenance	Unposted encumbrances	.00
			Pre-encumbrances	.00

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-123

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Award Contract – Purchase of Sewer & Water Maintenance Appurtenances**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Core & Main in an amount not to exceed \$40,000 to purchase Sewer & Water Maintenance Appurtenances. Contract effective March 1, 2019 through February 28, 2020 and includes (2) additional one-year renewal options.

Core & Main submitted the sole bid for the purchase of Sewer & Water Maint. Appurtenances against Bid No. 19-005.

Contracting Authority:	Ordinance 50-18 \$100,000
Contracting Balance:	\$70,000 / \$30,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-46-03 \$0
	501-3062-431-46-08 \$80,000
Account Balance:	\$44,655 / \$4,655
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	890-000
Bid Reference:	Bid No. 19-005

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Acting Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# MEMO

**DATE:** 04/10/2019

**TO:** Kim Smith

**FROM:** Nicholas Del Vecchio

**SUBJECT:** Board of Control (Sewer & Water Maintenance  
Supplies and Appurtenances)

---

I am requesting BOC approval in the amount not to exceed \$10,000 for the purchase of Sewer Maintenance Supplies and Appurtenances. I would also like to award a contract to Core and Main based on lowest and best price.

Funds are available in account #510-3070-431.46-03

I am requesting BOC approval in the amount not to exceed \$30,000 for the purchase of Water Maintenance Supplies and Appurtenances. I would also like to award a contract to Core and Main based on lowest and best price.

Funds are available in account #501-3062-431.46-08

Thanks,  
Nicholas Del Vecchio

Purchase of Sewer and water maintenance Appurtenances (#0212403)							
Owner: City of Lakewood							
Bid No. 19-005							
03/28/2019 02:00 PM EDT							
						Core & Main LP OH 256	
Section Title	Line Item	Item Code	Item Description	UoFM	QTY	Unit Price	Extension
Water Item No. 1 - All Items to be Mueller							\$1,582.52
	1	LS 638	.75 inch Corp Stop AWWA	Ea	1	\$26.77	\$26.77
	2	LS 638	.75 inch Curb Stop Comp	Ea	1	\$56.71	\$56.71
	3	LS 638	.75 inch Union Comp	Ea	1	\$15.48	\$15.48
	4	LS 638	.75 inch MIP x Comp Adpt	Ea	1	\$12.69	\$12.69
	5	LS 638	.75 inch FIP x Comp Adpt	Ea	1	\$13.60	\$13.60
	6	LS 638	1 inch Corp Stop AWWA	Ea	1	\$41.96	\$41.96
	7	LS 638	1 inch Curb Stop Comp	Ea	1	\$93.74	\$93.74
	8	LS 638	1 inch Union Comp	Ea	1	\$16.89	\$16.89
	9	LS 638	1 inch x .75 inch Union Comp	Ea	1	\$17.08	\$17.08
	10	LS 638	1 inch MIP x Comp Adpt	Ea	1	\$14.99	\$14.99
	11	LS 638	1 inch FIP x Comp Adpt	Ea	1	\$19.44	\$19.44
	12	LS 638	1.5 inch Corp Stop	Ea	1	\$122.89	\$122.89
	13	LS 638	1.5 inch Curb Stop Cmp	Ea	1	\$197.08	\$197.08
	14	LS 638	1.5 inch Union Comp	Ea	1	\$59.53	\$59.53
	15	LS 638	1.5 inch MIP x Comp	Ea	1	\$41.45	\$41.45
	16	LS 638	1.5 inch FIP x Comp	Ea	1	\$53.00	\$53.00
	17	LS 638	2 inch Corp Stop AWWA	Ea	1	\$203.28	\$203.28
	18	LS 638	2 inch Curb Stop Comp	Ea	1	\$291.74	\$291.74
	19	LS 638	2 inch Union Comp	Ea	1	\$80.40	\$80.40
	20	LS 638	2 inch MIP x Comp	Ea	1	\$60.39	\$60.39
	21	LS 638	2 inch FIP x Comp Adpt	Ea	1	\$63.16	\$63.16
	22	LS 638	.625 inch x .75 inch XS Corp	Ea	1	\$18.52	\$18.52
	23	LS 638	.75 inch XS Corp Adpt	Ea	1	\$18.52	\$18.52
	24	LS 638	.75 inch XXS Corp Adpt	Ea	1	\$43.21	\$43.21
Water Item No. 2 - All Copper to be Type K Soft for Burled Service							\$1,130.00
	25	LS 638	.75 inch K Copper 60 ft Roll	Ea	1	\$170.40	\$170.40
	26	LS 638	.75 inch K Copper 100 ft Roll	Ea	1	\$284.00	\$284.00
	27	LS 638	1 inch K Copper 60 ft Roll	Ea	1	\$222.00	\$222.00
	28	LS 638	1.5 inch K Copper 30 ft Roll	Ea	1	\$175.80	\$175.80
	29	LS 638	2 inch K Copper 30 ft Roll	Ea	1	\$277.80	\$277.80
Water Item No. 3 - All Gate Valves, Tapping Valves and Cut-In Valves to be Mueller 2362 Series. Valves to be furnished w/accessories							\$19,165.51
	30	LS 638	4 inch MJ Gate Valve	Ea	1	\$348.43	\$348.43
	31	LS 638	6 inch MJ Gate Valve	Ea	1	\$456.10	\$456.10
	32	LS 638	8 inch MJ Gate Valve	Ea	1	\$726.42	\$726.42
	33	LS 638	10 inch MJ Gate Valve	Ea	1	\$1,122.53	\$1,122.53
	34	LS 638	12 inch MJ Gate Valve	Ea	1	\$1,433.19	\$1,433.19
	35	LS 638	16 Inch MJ Gate Valve	Ea	1	\$4,803.96	\$4,803.96
	36	LS 638	4 inch MJ Tapping Valve	Ea	1	\$465.43	\$465.43
	37	LS 638	6 inch MJ Tapping Valve	Ea	1	\$657.14	\$657.14
	38	LS 638	8 inch MJ Tapping Valve	Ea	1	\$975.39	\$975.39
	39	LS 638	10 inch MJ Tapping Valve	Ea	1	\$1,470.96	\$1,470.96
	40	LS 638	12 inch MJ Tapping Valve	Ea	1	\$2,221.92	\$2,221.92
	41	LS 638	4 inch MJ Cut-in Valve	Ea	1	\$1,000.62	\$1,000.62
	42	LS 638	6 inch MJ Cut-in Valve	Ea	1	\$1,378.37	\$1,378.37
	43	LS 638	8 inch MJ Cut-in Valve	Ea	1	\$2,105.05	\$2,105.05
	44	LS 638	10 inch MJ Cut-in Valve	Ea	1	\$0.00	\$0.00
	45	LS 638	12 inch MJ Cut-in Valve	Ea	1	\$0.00	\$0.00
Water Item No. 4 - All Tapping Sleeves to be Compression Style Kennedy No. 920. Size on Size Tapping Sleeves to be Mueller H615							\$27,332.47
	46	LS 638	6 inch x 4 inch Ken Seal	Ea	1	\$1,027.34	\$1,027.34
	47	LS 638	8 inch x 4 inch Ken Seal	Ea	1	\$1,261.84	\$1,261.84
	48	LS 638	8 inch x 6 inch Ken Seal	Ea	1	\$1,261.84	\$1,261.84
	49	LS 638	10 inch x 4 inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
	50	LS 638	10 inch x 6 Inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
	51	LS 638	10 inch x 8 inch Ken Seal	Ea	1	\$2,652.47	\$2,652.47
	52	LS 638	12 inch x 4 inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
	53	LS 638	12 inch x 6 inch Ken Seal	Ea	1	\$2,496.34	\$2,496.34
	54	LS 638	12 inch x 8 Inch Ken Seal	Ea	1	\$2,652.47	\$2,652.47
	55	LS 638	6 inch x 6 inch Mueller	Ea	1	\$1,057.28	\$1,057.28
	56	LS 638	8 inch x 8 inch Mueller	Ea	1	\$1,405.70	\$1,405.70
	57	LS 638	10 inch x 10 inch Mueller	Ea	1	\$2,782.56	\$2,782.56
	58	LS 638	12 inch x 12 inch Mueller	Ea	1	\$3,245.61	\$3,245.61
Water Item No. 5 - Ductile Iron Pipe to be CL 56							\$4,078.28
	59	LS 638	4 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$518.60	\$518.60
	60	LS 638	6 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$367.74	\$367.74
	61	LS 638	8 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$513.90	\$513.90
	62	LS 638	10 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$667.62	\$667.62
	63	LS 638	12 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$828.90	\$828.90
	64	LS 638	16 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$1,181.52	\$1,181.52
Water Item No. 6 - Ductile Iron Pipe to be CL 52							\$2,756.16
	65	LS 638	4 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$347.40	\$347.40
	66	LS 638	6 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$241.92	\$241.92
	67	LS 638	8 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$341.28	\$341.28



	68	LS 638	10 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$447.30	\$447.30
	69	LS 638	12 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$563.22	\$563.22
	70	LS 638	16 inch DIP Tyton Joint - 18 ft Long	Ea	1	\$815.04	\$815.04
<b>Water Item No. 7 - All Cast Couplings to be Smith-Blair No. 421 (Top Bolt). Coupling to be epoxy coated &amp; contain SS nuts &amp; bolts</b>							\$1,150.48
	71	LS 638	4 inch Cast Coupling	Ea	1	\$143.04	\$143.04
	72	LS 638	6 inch Cast Coupling	Ea	1	\$188.87	\$188.87
	73	LS 638	8 inch Cast Coupling	Ea	1	\$213.89	\$213.89
	74	LS 638	10 inch Cast Coupling	Ea	1	\$272.14	\$272.14
	75	LS 638	12 inch Cast Coupling	Ea	1	\$332.54	\$332.54
<b>Water Item No. 8 - All Full Circle Repair Clamps to be Smith Blair No. 261</b>							\$950.88
	76	LS 638	4 inch x 7-1/2 inch Clamp	Ea	1	\$49.72	\$49.72
	77	LS 638	4 inch x 12-1/2 inch Clamp	Ea	1	\$76.31	\$76.31
	78	LS 638	6 inch x 7-1/2 inch Clamp	Ea	1	\$57.98	\$57.98
	79	LS 638	6 inch x 12-1/2 inch Clamp	Ea	1	\$92.92	\$92.92
	80	LS 638	8 inch x 7-1/2 inch Clamp	Ea	1	\$67.80	\$67.80
	81	LS 638	8 inch x 12.5 inch Clamp	Ea	1	\$108.28	\$108.28
	82	LS 638	10 inch x 7.5 inch	Ea	1	\$88.22	\$88.22
	83	LS 638	10 inch x 12.5 inch	Ea	1	\$138.13	\$138.13
	84	LS 638	12 inch x 7.5 inch	Ea	1	\$104.40	\$104.40
	85	LS 638	12 inch x 12.5 inch	Ea	1	\$167.12	\$167.12
<b>Water Item No. 9 - All Full Circle Repair Clamp with Tap to be Smith Blair No. 264</b>							\$1,987.19
	86	LS 638	6 inch x 6 inch x .75 inch	Ea	1	\$79.07	\$79.07
	87	LS 638	6 inch x 12 inch x .75 inch	Ea	1	\$114.02	\$114.02
	88	LS 638	6 inch x 6 inch x 1 inch	Ea	1	\$79.07	\$79.07
	89	LS 638	6 inch x 12 inch x 1 inch	Ea	1	\$114.02	\$114.02
	90	LS 638	8 inch x 9 inch x .75 inch	Ea	1	\$88.88	\$88.88
	91	LS 638	8 inch x 12 inch x .75 inch	Ea	1	\$129.37	\$129.37
	92	LS 638	8 inch x 9 inch x 1 inch	Ea	1	\$88.88	\$88.88
	93	LS 638	8 inch x 12 inch x 1 inch	Ea	1	\$129.37	\$129.37
	94	LS 638	10 inch x 6 inch x .75 inch	Ea	1	\$109.32	\$109.32
	95	LS 638	10 inch x 12 inch x .75 inch	Ea	1	\$159.20	\$159.20
	96	LS 638	10 inch x 6 inch x 1 inch	Ea	1	\$109.17	\$109.17
	97	LS 638	10 inch x 12 inch x 1 inch	Ea	1	\$159.20	\$159.20
	98	LS 638	12 inch x 6 inch x .75 inch	Ea	1	\$125.49	\$125.49
	99	LS 638	12 inch x 12 inch x .75 inch	Ea	1	\$188.32	\$188.32
	100	LS 638	12 inch x 6 inch x 1 inch	Ea	1	\$125.49	\$125.49
	101	LS 638	12 inch x 12 inch x 1 inch	Ea	1	\$188.32	\$188.32
<b>Water Item No. 10 - Bronze Service Saddles to be Mueller Double Strap BR2B series</b>							\$1,034.21
	102	LS 638	6 inch x 1-1/2 inch Saddle	Ea	1	\$93.08	\$93.08
	103	LS 638	6 inch x 2 inch Saddle	Ea	1	\$102.32	\$102.32
	104	LS 638	8 inch x 1-1/2 inch Saddle	Ea	1	\$106.08	\$106.08
	105	LS 638	8 inch x 2 inch Saddle	Ea	1	\$115.62	\$115.62
	106	LS 638	10 inch x 1-1/2 inch Saddle	Ea	1	\$137.11	\$137.11
	107	LS 638	10 inch x 2 inch Saddle	Ea	1	\$147.30	\$147.30
	108	LS 638	12 inch x 1-1/2 inch Saddle	Ea	1	\$164.85	\$164.85
	109	LS 638	12 inch x 2 inch Saddle	Ea	1	\$167.85	\$167.85
<b>Water Item No. 11 - Megalugs to EEBA Iron</b>							\$176.66
	110	LS 638	4 inch Megalug EEBA	Ea	1	\$16.83	\$16.83
	111	LS 638	6 inch Megalug EEBA	Ea	1	\$19.80	\$19.80
	112	LS 638	8 inch Megalug EEBA	Ea	1	\$30.22	\$30.22
	113	LS 638	10 inch Megalug EEBA	Ea	1	\$44.73	\$44.73
	114	LS 638	12 inch Megalug EEBA	Ea	1	\$65.08	\$65.08
<b>Water Item No. 12 - Cut-In Sleeves to be Mueller No. 842</b>							\$4,428.92
	115	LS 638	4 inch Cut-In Sleeve	Ea	1	\$465.64	\$465.64
	116	LS 638	6 inch Cut-In Sleeve	Ea	1	\$581.71	\$581.71
	117	LS 638	8 inch Cut-In Sleeve	Ea	1	\$797.19	\$797.19
	118	LS 638	10 inch Cut-In Sleeve	Ea	1	\$1,278.36	\$1,278.36
	119	LS 638	12 inch Cut-In Sleeve	Ea	1	\$1,306.02	\$1,306.02
<b>Water Item No. 13 - Mechanical Joint Gland Pack to include T-bolts &amp; Nuts, MJ Gasket &amp; MJ Gland</b>							\$94.31
	120	LS 638	4 inch MJ Gland Pack	Ea	1	\$12.87	\$12.87
	121	LS 638	6 inch MJ Gland Pack	Ea	1	\$16.11	\$16.11
	122	LS 638	8 inch MJ Gland Pack	Ea	1	\$17.52	\$17.52
	123	LS 638	10 inch MJ Gland Pack	Ea	1	\$22.99	\$22.99
	124	LS 638	12 inch MJ Gland Pack	Ea	1	\$24.82	\$24.82
<b>Water Item No. 14 - Valve Boxes to be per LS 638</b>							\$833.40
	125	LS 638	Round Valve Box	Ea	1	\$175.94	\$175.94
	126	LS 638	Round Box Lid	Ea	1	\$16.01	\$16.01
	127	LS 638	Round Valve Top	Ea	1	\$66.59	\$66.59
	128	LS 638	Round Valve Bottom	Ea	1	\$63.09	\$63.09
	129	LS 638	Square Valve Box	Ea	1	\$219.29	\$219.29
	130	LS 638	Square Box Lid	Ea	1	\$31.84	\$31.84
	131	LS 638	Square Valve Top	Ea	1	\$143.37	\$143.37
	132	LS 638	Square Valve Bottom	Ea	1	\$63.09	\$63.09
	133	LS 638	Curb Box 101F	Ea	1	\$32.78	\$32.78
	134	LS 638	Curb Box Rpr Lids	Ea	1	\$10.70	\$10.70
	135	LS 638	Curb Box Rpr Lids	Ea	1	\$10.70	\$10.70
<b>Water Item No. 15 - All Stainless Steel Tap Saddles to be Smith Blair No. 665</b>							\$10,383.43
	136	LS 638	6 inch x 4 inch SS Tap Saddle	Ea	1	\$487.95	\$487.95

	137	LS 638	8 Inch x 4 Inch SS Tap Saddle	Ea	1	\$501.78	\$501.78
	138	LS 638	8 inch x 6 inch SS Tap Saddle	Ea	1	\$565.35	\$565.35
	139	LS 638	10 inch x 4 inch SS Tap Saddle	Ea	1	\$576.76	\$576.76
	140	LS 638	10 inch x 6 inch SS Tap Saddle	Ea	1	\$646.08	\$646.08
	141	LS 638	10 inch x 8 inch SS Tap Saddle	Ea	1	\$785.38	\$785.38
	142	LS 638	12 inch x 4 inch SS Tap Saddle	Ea	1	\$640.23	\$640.23
	143	LS 638	12 inch x 6 inch SS Tap Saddle	Ea	1	\$730.61	\$730.61
	144	LS 638	12 inch x 8 inch SS Tap Saddle	Ea	1	\$914.89	\$914.89
	145	LS 638	12 inch x 10 inch SS Tap Saddle	Ea	1	\$1,149.18	\$1,149.18
	146	LS 638	16 inch x 4 inch SS Tap Saddle	Ea	1	\$991.05	\$991.05
	147	LS 638	16 inch x 6 inch SS Tap Saddle	Ea	1	\$1,143.70	\$1,143.70
	148	LS 638	16 inch x 8 inch SS Tap Saddle	Ea	1	\$1,250.47	\$1,250.47
			<b>Sewer Item No. 16 - Catchbasin and Manhole Castings</b>				\$1,645.96
	149	LS 001	Various Castings - Bicycle Friendly Catchbasin grates stamped Drains to Lake	LB	1	\$0.73	\$0.73
	150	LS 001	Various Castings - Catchbasin grates stamped Drains to Lake	LB	1	\$0.94	\$0.94
	151	LS 001	Various Castings - Catchbasin frames	LB	1	\$0.86	\$0.86
	152	LS 001	Various Castings - Manhole Solid Lid stamped Sanitary	LB	1	\$0.69	\$0.69
	153	LS 001	Various Castings - Manhole Vented Lid stamped Storm	LB	1	\$0.69	\$0.69
	154	LS 001	Various Castings - Sanitary Manhole frames	LB	1	\$1.16	\$1.16
	155	LS 001	Various Castings - Storm Manhole frames	LB	1	\$1.16	\$1.16
	156	LS 001	Over-Under Manhole Invert Plate - EJIW 8650Z Frame	EA	1	\$1,198.83	\$1,198.83
	157	LS 001	Over-Under Manhole Invert Plate - EJIW 8650A Cover with Handles	EA	1	\$183.96	\$183.96
	158	LS 001	4 Inch Diameter Test Tee - E-Z Set Locating Cover	EA	1	\$17.14	\$17.14
	159	LS 001	6 inch Diameter Test Tee - E-Z Set Locating Cover	EA	1	\$17.58	\$17.58
	160	LS 001	EJ No. 3675 frame and cover stamped Storm	EA	1	\$111.11	\$111.11
	161	LS 001	EJ No. 3675 frame and cover stamped Sanitary	EA	1	\$111.11	\$111.11
			<b>Base Bid Total:</b>				\$78,730.33

## RENEWAL OPTION

Pursuant to the provisions stated in the bid, the City of Lakewood shall have the sole option to extend the contract period in one-year increments for a total accumulative period of **two (2) additional years**. This option shall apply to any or all of the equipment and services quoted herein.

If the options are exercised, the Contractor shall charge the City the same price as quoted herein except as modified in the paragraphs below. All modifications shall be computed against the original contract price.

The option shall be executed at the same price(s) quoted herein subject to a maximum percentage of increase and/or minimum percentage of decrease, if any, quoted by the Contractor below for each applicable option period:

**1<sup>ST</sup> 12-MONTH RENEWAL** + / - 5 (five) %  
*April 1, 2020 through March 31, 2021*

**2<sup>ND</sup> 12-MONTH RENEWAL** + / - 5 (five) %  
*April 1, 2021 through March 31, 2022*

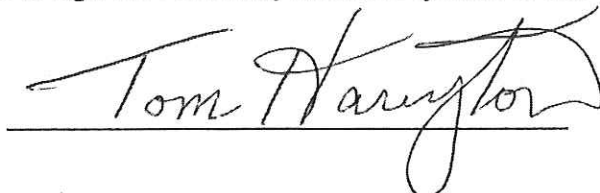
I hereby grant the City of Lakewood the options stated on this page. If a percentage of increase or decrease is not quoted (ie; left blank), the City shall have the right to execute the option at the same price(s) quoted for the original contract period. If a zero price change is indicated for any of the renewal periods indicate "0" in the space provided.

## EXECUTION OF BID

**Bidder's signature below certifies bid submission through QuestCDN.com website.**

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature



Name & Title Tom Harrington - District Manager

Date

3/25/19



## **NON-COLLUSION AFFIDAVIT**

State of Ohio, County of Cuyahoga,

Tom Harrington (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name  
of \_\_\_\_\_

in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Partnership Only: That the Affiant is the duly authorized representative of a  
partnership doing business under the name of Core & Main LP

in the City of N Royalton, State of Ohio;

Corporation Only: That the Affiant is the duly authorized, qualified and acting  
\_\_\_\_\_, of \_\_\_\_\_

a corporation organized and existing under the laws of the State of \_\_\_\_\_;  
and, that the Affiant of the partnership or corporation referred to above, as applicable, is  
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate  
list of the officers, directors and attorneys of the corporation:

President \_\_\_\_\_

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Attorneys \_\_\_\_\_

Directors \_\_\_\_\_

and, that the following officers are duly authorized to execute contracts on behalf of the  
corporation: \_\_\_\_\_

3. Affiant further states that the bid filed herewith is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or fraudulent; that the Bidder has not directly or indirectly, induced or solicited any other Bidder to file a fraudulent bid, and has not, directly or indirectly, colluded, conspired, connived, or agreed with any Bidder or anyone else to file a fraudulent bid or to refrain from bidding; that the Bidder has not in any manner directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of the Bidder or of any other Bidder, or to fix any overhead, profit, or cost element of such bid price or that of any other Bidder, or to secure any advantage against the City or anyone interested in the contract for which the bid is filed; that all statements contained in the bid are true; that the Bidder has not directly or indirectly submitted the Bidder's bid price or any breakdown thereof of the contents thereof, or divulged information or data relative thereto, or paid or agreed to pay, directly or indirectly any money, or other valuable consideration for assistance or aid rendered or to be rendered in procuring or attempting to procure the contract above referred to, to any corporation, partnership, company, association, organization, or to any member or agent thereof, or to any other individual, except to such person or persons as herein disclosed to have a partnership or other financial interest with said Bidder; and that the Bidder will not pay or agree to pay, directly or indirectly, any money or other valuable consideration to any corporation, partnership, company, association, organization or to any member or agent thereof, or to any other individual, for aid or assistance in securing the contract above referred to in the event the same is awarded to

Core & Main LP

(Printed name of Individual, Partnership or Corporation)

Further Affiant saith not.

Tom Harrington  
(signature)

Sworn to before me and subscribed in my presence this 22<sup>nd</sup> day of March, 2019.

Jana L. Wallace  
Notary Public



JANA L. WALLACE, Notary Public  
State of Ohio, Cuyahoga County  
My Commission Expires Oct. 3, 2020



Apr 11, 2019 9:20:28 AM EDT  
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Pontchartrion

501-3062-431.46-03

Account miscellaneous  
Budget miscellaneous  
Encumbrances  
Pre-encumbrances  
Transactions  
Detail by date  
Detail by code  
Detail by year & p  
Pending by date  
Pending by code  
Pending by year  
Procurement car

Print  
Cancel  
Exit  
Previous acc...  
Next account  
2018  
2020  
Account activi...  
Pending trans...  
Images  
Budget alloca...

**Account information**  
Q Repair Parts & Supplies / Steel, Iron  
Fiscal year: 2019 Dr  
Budget: .00  
Committed: .00  
Q Balance: .00

**Project Data**  
Project Entry Optional

**Account Balance by Period**

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

**Payment information**  
Vendor: (\* indicates pending) Total

**Encumbrances**

PO #	Vendor	Balance

**Pre Encumbrances**

Type	Req/PO	Project	Balance

**Segment/Balance Details**

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Water Fund	Public Works	Water Distribution	Streets and Highways	Public Works Enterprise	Repair Parts & Supplies	Steel, Iron
501	30	62	43	1	46	03							

Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
.00	.00	.00	.00	.00	.00	.00

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Pontchartrion

501-3062-431.46-08

Account miscellaneous  
Budget miscellaneous  
Encumbrances  
Pre-encumbrances  
Transactions  
Detail by date  
Detail by code  
Detail by year & p  
Pending by date  
Pending by code  
Pending by year  
Procurement car

Print  
Cancel  
Exit  
Previous acc...  
Next account  
2018  
2020  
Account activi...  
Pending trans...  
Images  
Budget alloca...

**Account information**  
Q Repair Parts & Supplies / Utility Maintenance  
Fiscal year: 2019 Dr  
Budget: 80,000.00  
Committed: 9,400.00  
Q Balance: 70,600.00

**Project Data**  
Project Entry Optional

**Account Balance by Period**

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	5,344.63	5,344.63
Q 05 May	.00	5,344.63

**Payment information**  
Vendor: (\* indicates pending) Total  
Q CORE & MAIN 5,344.63

**Encumbrances**

PO #	Vendor	Balance
Q 090400	AAA GAS & WELDING SUP	.00
Q 090408	CLASS C SOLUTIONS GRO	2,000.00
Q 090554	CORE & MAIN	2,055.37

**Pre Encumbrances**

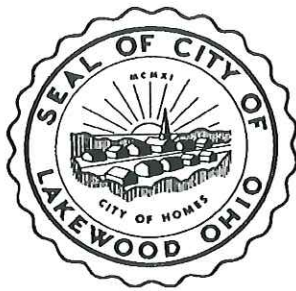
Type	Req/PO	Project	Balance

**Segment/Balance Details**

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Water Fund	Public Works	Water Distribution	Streets and Highways	Public Works Enterprise	Repair Parts & Supplies	Utility Maintenance
501	30	62	43	1	46	08							

Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
80,000.00	.00	5,344.63	.00	.00	4,055.37	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-124

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract - Fuel Supplies – Unleaded Gasoline & Diesel Fuel**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Ports Petroleum Company, Inc. in an amount not to exceed \$500,000 to provide both Unleaded Gasoline and Diesel Fuel. The fuel will be invoiced at the current published Oil Price Information Service (OPIS) Rack Price for Cleveland, Ohio, plus the cost differential for the delivery of the fuel. The cost differential remains constant through the contract period. This is the final of (3) additional one-year renewal options; contract effective May 1, 2019 through April 30, 2020.

Ports Petroleum Company, Inc. submitted the lowest and best responsive and responsible bid for the Purchase of both Unleaded Gasoline & Diesel Fuel as outlined in Bid No. 16-012.

Contracting Authority:	Ordinance 50-18 \$500,000
Contracting Balance:	\$364,477 / (\$135,523)
Funding:	General Fund
Account Distribution:	xxx-xxxx-xxx-42-11 / 42-12
Contract Approved by Law:	Yes _____ / NO _____ / PO _____ / c/c _____
Object Code:	Operating Supplies / Fuel-Gas/Diesel
Commodity Code:	405-015
Bid Reference:	Bid No. 16-012

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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**INTEROFFICE MEMORANDUM**

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**TO:** KIM SMITH  
**FROM:** JAMES HOLMAN  
**SUBJECT:** RENEWAL OF FUEL PURCHASING CONTRACT – BID NO. 16-012  
**DATE:** 4/8/2019  
**CC:** JOE BENO

---

Please accept this letter of recommendation to renew the contract with Ports Petroleum Co. Inc. 1337 Blachleyville Wooster, OH 44691 for the purchase of Unleaded and Diesel fuels.

This is the third and final of three one-year renewal options against bid 16-012. Ports Petroleum Co. Inc. will continue to provide the city with quality products and service.

**Final of (3) additional one-year renewal options available to City**  
**Contract effective May 1, 2019 through April 30, 2020**

Prices  
remained  
fair  
from  
last  
renewal

1337 Blachleyville, Wooster, OH 44691  
PH: 330-804-9106      FX: 330-804-9107

Signature

April F. SIBURN  
Name Printed

5 Apr 19  
Date

**ALL PRICES QUOTED SHALL BE IN CENTS TO FOUR (4) DECIMAL POINTS.**

<b>ESTIMATED ANNUAL USAGE:</b>	<b>GASOLINE:</b>	<b>110,000 GALLONS</b>
	<b>DIESEL FUEL:</b>	<b>110,000 GALLONS</b>

**Cost of 500 Gallon Seasonal Tank, if needed**      \$ 275.00

Please specify if this is a rental/lease price; monthly cost; annual fee, etc...

<u>FUEL TYPE</u>	<u>OCTANE</u>	<u>OPIS</u> <u>3-08-19</u>	<u>COST DIFFERENTIAL</u> <u>(PROFIT, DEL, PROC)</u>	<u>TOTAL DELIVERED</u> <u>PRICE</u>
<b>Unleaded Regular</b>	87			
Transport		\$ <u>1.7269</u>	\$ <u>-.0267</u>	\$ <u>1.7002</u>
Tankwagon		\$ <u>1.7269</u>	\$ <u>+.0825</u>	\$ <u>1.8094</u>
<b>Unleaded Premium</b>	92 min.			
Tankwagon		\$ <u>2.3530</u>	\$ <u>+.0825</u>	\$ <u>2.4355</u>
<b>Premium Diesel Fuel</b>	40+ Cetane	<u>On Road</u>		
Transport		\$ <u>2.1146</u>	\$ <u>-.0441</u>	\$ <u>2.0705</u>
Tankwagon		\$ <u>2.1146</u>	\$ <u>+.0825</u>	\$ <u>2.1971</u>
<b>Premium Diesel Fuel</b>	45 Cetane	<u>Off Road</u>		
Transport		\$ <u>2.1195</u>	\$ <u>-.0391</u>	\$ <u>2.0804</u>
Tankwagon		\$ <u>2.1195</u>	\$ <u>+.0825</u>	\$ <u>2.2020</u>



Page 2.

<u>FUEL TYPE</u>	<u>OPIS</u> <u>3-08-19</u>	<u>COST DIFFERENTIAL</u> <u>(PROFIT, DEL, PROC)</u>	<u>TOTAL DELIVERED</u> <u>PRICE</u>
------------------	-------------------------------	--	--

No. 1 Kerosene

Tankwagon	\$ <u>3.1584</u>	\$ <u>1.30</u>	\$ <u>4.4584</u>
-----------	------------------	----------------	------------------

After Hours and Weekend delivery charges

Tankwagon

Weekday	\$ <u>+75.00</u>
Saturday	\$ <u>+100.00</u>
Sunday	\$ <u>+200.00</u>

State Tax \$ .2829

Discount Offered (if any) \$ -

Explanation of Discount (1) NOT 30

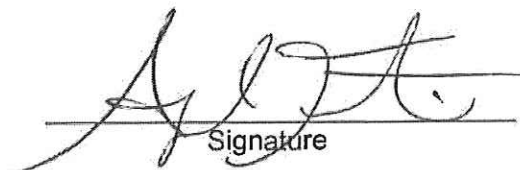
P.A.T TAX CHANGES  
QUARTERLY AND WILL  
BE ADDED AS A  
SEPERATE LINE ITEM

**SUBSTITUTION:**

STATE EXCISE TAX IS INCREASING LATER  
THIS YEAR. WILL COMMUNICATE THE INCREASE  
WHEN IT IS FINALIZED WITH THE STATE.

**Ports Petroleum**

1337 Blachleyville, Wooster, OH 44691  
PH: 330-804-9106 FX: 330-804-9107

  
Signature

April Fishburn  
Name Printed

5 APR 19  
Date



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-125

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Pick-Up Truck with Plow – Division of Fleet**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Middletown Ford in the amount of \$34,568 for the purchase of a 2019 Super Duty F-250 Regular Cab Pick-up Truck with 8 ft. Western Pro Plus Snow Plow for use Division of Parks.

Pick-up Truck and Plow to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program GDC093; Contract RS902619.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$2,020,530 / \$1,985,962
Funding:	General Fund
Account Distribution:	101-3010-451-86-12 Project #193012 \$39,112
Account Balance:	\$39,112 / \$4,544
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Parks Pick-up Truck
Commodity Code:	070-051
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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INTEROFFICE MEMORANDUM

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To: Kim Smith  
FROM: James Holman  
SUBJECT: 2019 CAPITAL PLAN VEHICLES AND EQUIPMENT  
Ordinance: 59-18 Vehicles, Machinery, and Equipment  
DEPT: Project 193012 PARKS DEPARTMENT VEHICLE  
DATE: 04/12/2019  
CC: Joseph Beno, Kurt Matej

---

Public Works has spending authority to purchase one (1) New Parks vehicle @ \$40,000.00, Project number 193012. This equipment was quoted at \$34,567.98 from Middletown Ford who is the state bid vendor. Total cost of the project is \$34,892.98. The funds for this purchase will come from General Fund. This vehicle will replace unit 627, a 2001 Ford F250 with 71,000 miles. Old 627 will be sent to auction.

Detailed descriptions see attached specifications and Quotes

*Final Quote from vendor awarded to Middletown Ford 1750 N. Verity Parkway Middletown, Ohio 45042 Ohio DAS Contract Number RS901018*

One (1) 2018 Ford F250 4X4 Regular Cab @ \$ 34,567.98

*Final Quote from vendor awarded to Ziebart 6754 Pearl Road Cleveland, OH 44130-3620*

One (1) Rust proofing & Undercoating @ \$ 325.00  
Total \$ 325.00

Anticipated life span of one (1) Ford F250 pickup truck is 15 years.

Expected delivery date 90-120 days ARO.



Middletown Ford Fleet Department

1750 N. Verity Parkway

Middletown, OH 45042

(513) 420-8700

[ashley.hillis@middletownford.com](mailto:ashley.hillis@middletownford.com)

[darco.murphy@middletownford.com](mailto:darco.murphy@middletownford.com)

To whom it may concern,

Thank you for allowing Middletown Ford to bid on your:

Vehicle Information							Date: 04/12/2019
Item #	Year	Make	Model	Trim	Body Style	Color	No. of Units
21AT	2019	FORD	F-250	XL	REG CAB 4X4	OXFORD WHITE	1

Buyer Information					
Name	Address	City	State	Zip Code	Phone Number
CITY OF LAKEWOOD					216-529-6647

Vehicle Bid (Per Unit)			Amount Due At Inception:	
Item ID No.	Description	Selling Price	[Down Payment:]	\$0.00
	2019 F-250	\$26,988.48		
	STROBE LIGHT	\$750.00		
	2 ADDITIONAL KEYS	\$500.00		
	SPRAY IN BED LINER	\$560.00	N/A	
	ALL TERRAIN TIRES	\$450.00		
	BACKUP ALARM	\$127.00	[Trade(s):]	
	SNOW PLOW PREP	\$260.00	Trade 1	\$0.00
	8' WESTERN PRO PLUS	\$4,600.00		
	MUD FLAPS	\$122.00		
	RUNNING BOARDS	STD		
	Delivery	\$192.00	Trade 2	\$0.00
	Title Fee	\$0.00	Trade 3	\$0.00
	Reg. Fee (45-Day Tag)	\$18.50		
	Other Fees	\$0.00		
	<b>Total Due</b>	<b>\$34,567.98</b>	<b>Total Credits</b>	<b>\$0.00</b>

We would also like to announce that we participate in the state's Minority Business Enterprise (MBE) Program.

We greatly appreciate you giving Middletown Ford the opportunity to earn your business! The above quote is good for 30 days unless otherwise specified. Quotes given on vehicles on the State bid are good until the dates specified on the state bid. **PLEASE NOTE:** Any upfits such as Dump Bodies, Utility Bodies, Snow Plows etc. May add up to 6-8 weeks onto vehicle delivery time on state bid.

**WE ALSO ACCEPT TRADE-INS!**

Sincerely,

Ashley Hillis, Fleet Manager

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: NEW, MODEL YEAR 2019 OR MANUFACTURER'S CURRENT PRODUCTION  
MODEL-SPORT UTILITY VEHICLES, CARGO VANS, AND TRUCKS

CONTRACT No.: RS902619

EFFECTIVE DATES: 03/08/19 to 10/31/19

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. RS902619 that opened on 01/23/19 and Invitation to Bid No. RS902719 that opened on 01/23/19. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the Instructions to Bidders, Standard Terms and Conditions, (Revised 01/2018), supplemental terms and conditions, special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

CONTRACT RENEWAL. This Contract may be renewed after the ending date of the Contract solely at the discretion of the Contracting Agency for a period of one month. Any further renewals will be by mutual agreement between the Contractor and the Contracting Agency for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed 24 months unless the Contracting Agency determines that additional renewal is necessary.

This Requirements Contract is available to all State agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the State of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official State of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Signed: \_\_\_\_\_

Matthew M. Damschroder, Director

\_\_\_\_\_  
Date

PRICE SCHEDULE

ITEM #21AT PICKUP – 8,500 LB. – 4WD – REG. CAB – LONG BED

DELIVERY:	INDICATE CITY/STATE OF MANUFACTURER:		
100-120 DAYS A.R.O. (SEE IV.A.)	Louisville, KY		
CONTRACTOR: Middletown Ford	MFG: Ford	MODEL: F-250	MODEL NUMBER: F2B
ITEM ID NO.: 35625	UNIT PRICE: \$26,988.48		
E85 Compatible? YES			

ITEM ID NO.	DELIVERY CHARGE	UNIT PRICE
33587	Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor	\$0.40
33588	Minimum Delivery Charge	\$120.00

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	UNIT PRICE
35608	PRT	Parts Manual: Electronic	\$400.00
35609	SVC	Service Manual: Electronic	\$400.00
33573	KEY	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	\$250.00
Specify on PO	SBE	Seat Belt Extender (1 Unit)	\$0.00
Specify on PO	2S	Cloth Seat Covering	\$0.00
33639	Bed	Bed Liner (Bidder to Specify Type): Hard	\$140.00
STD	Standard	Tow Hitch / 7-Pin Receptacle / Brake Controller	STD
35624	7-Pin	7-Pin Trailer Receptacle Wiring (See Supplement A, page 133)	\$50.00
35626	TBM	All Terrain Tires	\$450.00
STD	Standard	Trailer Tow Mirrors	STD
33641	76C	Backup Alarm	\$127.00
35622	98ASW	6-Door Utility Body	\$5,300.00
32969	41P/473	Manufacturer Snow Plow Prep Package (Includes HD Suspension, HD Alternator, HD Transmission Cooling, Skid Plates, Etc.) Does not include Snow Plow	\$260.00
32996	Plow	Snow Plow Package (order w/Snow Plow Prep Package) Indicate Blade Length: 8"	\$3,300.00



PRICE SCHEDULE (CONT'D)

ITEM #21AT PICKUP – 8,500 LB. – 4WD – REG. CAB – LONG BED

\*INSTRUCTIONS TO STATE AGENCIES REQUESTING UNSPECIFIED OPTIONS: State agencies that require additional equipment that is not listed in the option table above will need to provide the following to the current contract analyst listed on the contract website overview page, for approval;

1. Quote: Lists the unit price and the contents of the option(s). Manufacturer's invoice should be included.
2. Justification: Specific reasoning why the unlisted option is needed to perform job duties.

UNSPECIFIED OPTION PRICE: 3.00% above manufacturer invoice (Not to exceed 3.00%)

List standard paint colors: Agate Black, Blue Jeans, Ingot Silver, Magnetic, Oxford White  
Race Red

Contains recycled materials – Y/N: N if Yes \_\_\_\_%. (Will not be part of the evaluation)

\* Indicates an update to Unspecified Options Instructions.

Apr 11, 2019 10:29:23 AM EDT

File Edit Commands Help

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**Project 193012-Parks**

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information	
Description:	Parks Pickup Truck
Status:	Active
Estimate:	39,112.00
Type:	GF General Fund
Sub type:	EQ Equipment & Machinery
Start/stop dates:	1/01/2019 -
1st month of FY:	00
Source of funds:	

Project Year-to-Date	
FY: 2019	Balance 39,112.00
Budget:	39,112.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

**Project Code**

There are no user defined code fields for this project

Project Life-to-Date	
FY(s): 0000 - 9999	Balance 39,112.00
Budget:	39,112.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
101-3010-451.86-12	Operating Equipment	39,112.00	

Print

Cancel

X Exit

Next project

Previous proj...

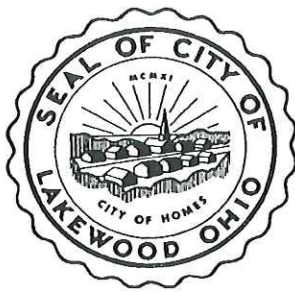
2018

2020

Project activit...

Change balan...

MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-126

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Professional Service Contract – Re: Workers' Compensation Claims Management**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Division of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with **KKSG & Associates, Inc.** in the amount of **\$28,000** annually to provide **Worker's Compensation Claims Management Services**. This is the first of (2) additional one-year renewal options available to the city, contract effective May 1, 2019 through April 30, 2020. Payments to be made quarterly in the amount of \$7,500.

KKSG & Associates, Inc. submitted the best response to RFP No. 18-005 issued for these services.

Contracting Authority:	Ordinance 50-18 \$30,000
Contracting Balance:	\$23,000 / (\$5,000)
Funding:	Workers' Compensation Fund
Account Distribution:	601-5099-419-30-02 \$30,000
Account Balance:	\$23,000 / (\$5,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services / Management Consulting
Commodity Code:	918-040
Bid Reference:	<b>RFP 18-005</b>

Kim Smith  
Purchasing Manger

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____







12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669  
Website: [www.onelakewood.com](http://www.onelakewood.com)

**Jean M. Yousefi, SPHR**  
**Director of Human Resources**

April 10, 2019

Board of Control:

Please accept this recommendation to contract with KKSG as our Workers Compensation TPA for an additional year. This will be the first year of the two year renewal options. KKSG has been our WC partner for more than 10 years and knows our business, the area's physicians and attorneys and has a proven successful performance history. One big advantage is that KKSG maintains and houses our files in their auditable form and hosts the Industrial Commission/Worker's Compensation auditors. This takes a great deal of work and stress off our hands.

The annual fee for this service is \$28,000 and will be paid from account number 601-5099-419.30.02.

Please accept this memo as a recommendation to stay with KKSG for our Workers Compensation administration for the next year with an additional one-year option.

Sincerely,

Jean M. Yousefi  
Director of Human Resources

# **KKSG & Associates, Inc.**

**Kenny • Keister • Stehlik • Georgic**

Workers' Compensation • Claims and Actuarial Service

## **KKSG'S FEE PROPOSAL FOR THE CITY OF LAKEWOOD'S RFP #18-005 - WORKERS' COMPENSATION CLAIMS MANAGEMENT**

- **1<sup>ST</sup> YEAR – 5/1/18 TO 4/30/19 \$28,000 PER YEAR, PAID IN QUARTERLY INSTALLMENTS**
- **OPTIONAL YEARS – 2<sup>ND</sup> YEAR - \$28,000**  
**3<sup>RD</sup> YEAR - \$28,000**
- **THIS FEE INCLUDES ALL SERVICES OUTLINED IN THE RFP AND SERVICE AGREEMENT**
- THE CITY OF LAKEWOOD WOULD BE RESPONSIBLE FOR THE PAYMENT OF ANY INDEPENDENT MEDICAL EXAMS, CASE MANAGEMENT, VOCATIONAL REHAB, OR PHYSICAL CAPACITY EVALUATIONS AS AGREED UPON BY THE CITY OF LAKEWOOD.
- THE CITY OF LAKEWOOD WOULD BE FINANCIALLY RESPONSIBLE FOR THE DEFENSE OF ANY CLAIMS THAT ARE APPEALED INTO THE COURT OF COMMON PLEAS. KKSG INCLUDES IN OUR FEE THE REPRESENTATION AT ALL HEARINGS BEFORE THE DISTRICT HEARING OFFICE, STAFF HEARING OFFICE, AND THE INDUSTRIAL COMMISSION.
- THE CITY WOULD ALSO BE FINANCIALLY RESPONSIBLE FOR ANY PRIVATE INVESTIGATION PERFORMED ON THEIR BEHALF THAT THE CITY HAS AGREED TO.

Apr 11, 2019 10:39:46 AM EDT

File Edit Commands Help

**Printscreen RION**

Navigation

601-5099-419.30-02

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

---

### Account information

Q Professional Services / Management Consulting  
Fiscal year: 2019 Dr  
Budget: 30,000.00  
Committed: 30,000.00  
Q Balance: .00

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### Project Data

Project Entry Optional

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### Payment Information

Vendor:	(* indicates pending)	Total
Q KKS&G & ASSOCIATES, INC.		7,000.00

---

### Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	7,000.00	7,000.00
Q 04 April	.00	7,000.00
Q 05 May	.00	7,000.00

---

### Encumbrances

PO #	Vendor	Balance
Q 090337	KKS&G & ASSOCIATES, IN	23,000.00

---

### Pre Encumbrances

Type	Req/PO	Project	Balance

---

### Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
601	50	99	41	9	30	02	30,000.00	.00	.00	7,000.00	.00	23,000.00	.00

Workers Compensation Fund Finance General Administration General Government General Government Professional Services Management Consulting





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-127

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – GIS System Annual Software Maintenance – Information Systems**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with **Environmental Systems Research Inst., Inc. (ESRI, Inc.)** in the amount of \$17,900 to provide annual software maintenance and online licensing for the City's Geographical Information System (GIS). The contract period is May 1, 2019 through April 30, 2020.

Annual Software Maintenance & Online Licensing for the City's GIS System is considered sole source as ESRI is the manufacturer of the software.

Contracting Authority:	Ordinance 50-18 \$575,000
Contracting Balance:	\$294,088 / \$276,188
Funding:	General Fund
Account Distribution:	101-5050-412-52-07 \$691,000
Account Balance:	\$286,835 / \$268,935
Object Code:	Service Agreements - Computer
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	939-021
Bid Reference:	<b>Sole Source</b>

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Technology Manager  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Joe Beno, Public Works Director  
Mark Papke – City Engineer  
**Date:** 4/1/2019  
**Re:** ESRI (GIS Software) Annual Maintenance

---

I respectfully request that the members of the Board of Control approve the purchase of annual software maintenance and online licensing for the city's ESRI GIS system. The maintenance period is 5/1/2019 to 4/30/2020. The cost for maintenance is \$17,900.00. The funding source is account 101-5050-412.52-07.

This maintenance entitles the City to receive updates and have access to technical support for the duration of the maintenance period. Since ESRI is the manufacturer of the GIS software, this is a sole source service in my opinion.



Esri Inc  
380 New York Street  
Redlands CA 92373

**Subject: Renewal Quotation**

**Date:** 03/31/2019  
**To:** Mike Coletta  
**Organization:** City of Lakewood  
Engineering Dept  
**Fax #:** 216-521-1379 **Phone #:** 216-529-6804  
  
**From:** Anthony Amell  
**Fax #:** 909-793-4801 **Phone #:** 888-377-4575 Ext. 5089  
**Email:** AAmell@esri.com

Number of pages transmitted  
(including this cover sheet): 5

Quotation #25887039  
Document Date: 01/30/2019

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level  
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit  
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



**esri**<sup>®</sup>

380 New York Street  
Redlands, CA 92373  
Phone: 888-377-45755089  
Fax #: 909-793-4801

## Quotation

**Date:** 01/30/2019**Quotation Number:** 25887039**Contract Number:** 324532

City of Lakewood  
Engineering Dept  
12650 Detroit Ave  
Lakewood OH 44107  
**Attn:** Mike Coletta

**Send Purchase Orders To:**

Environmental Systems Research Institute, Inc.  
380 New York Street  
Redlands, CA 92373-8100  
Attn: Anthony Amell

**Please include the following remittance address on your Purchase Order:**

Environmental Systems Research Institute, Inc.  
P.O. Box 741076  
Los Angeles, CA 90074-1076

**Customer Number:** 429489

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Start Date: 05/01/2019 End Date: 04/30/2020	3,000.00	3,000.00
1010	2	52385 ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance Start Date: 05/01/2019 End Date: 04/30/2020	1,200.00	2,400.00
2010	50	154321 ArcGIS Online Creator (Formerly Level 2 Named User) Term License (Pre 4.4 Pricing) Start Date: 05/01/2019 End Date: 04/30/2020	200.00	10,000.00
3010	1	161322 ArcGIS Enterprise Workgroup Standard Up to Two Cores Maintenance Start Date: 05/01/2019 End Date: 04/30/2020	1,250.00	1,250.00
4010	2	161423	625.00	1,250.00

**Quotation is valid for 90 days from document date.**

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**Issued By:** Anthony Amell**Ext:** 5089

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.

**esri**<sup>®</sup>

380 New York Street  
Redlands, CA 92373  
Phone: 888-377-45755089  
Fax #: 909-793-4801

## Quotation

Page 2

**Date:** 01/30/2019

**Quotation Number:** 25887039

**Contract Number:** 324532

Item Qty Material#

Unit Price

Extended Price

ArcGIS GIS Server Workgroup Standard Additional Core Maintenance

Start Date: 05/01/2019

End Date: 04/30/2020

Item Subtotal	17,900.00
Estimated Tax	0.00
Total	USD 17,900.00

**DUNS/CEC:** 06-313-4175 **CAGE:** 0AMS3

[CSBATCHDOM]



**esri**<sup>®</sup>

380 New York Street  
Redlands, CA 92373  
Phone: 888-377-45755089  
Fax #: 909-793-4801

## Quotation

Page 4

Date: 01/30/2019

Quotation No: 25887039

Customer No: 429489

Contract No: 324532

Item Qty Material#

Unit Price

Extended Price

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD \_\_\_\_\_ plus sales tax, if applicable.

Please check one of the following:

☐ I agree to pay any applicable sales tax.

☒ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

MICHAEL V. COLETTA  
Name (Please Print)

MGR, INFORMATION TECHNOLOGY  
Title

**Approved As To Legal Form:**

James M. In Swann  
Director of Law, City of Lakewood



Apr 11, 2019 9:21:02 AM EDT

File Edit Commands Help

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101-5050-412 52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Service Agreements / Computer

Fiscal year: 2019 Dr

Budget: 691,000.00

Committed: 389,130.97

Balance: 301,869.03

Project Data

Project Entry Optional

Q 103002 Code Enforcement .00

Q 123012 SharePoint .00

Q 163011 Fiber Network C .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	170,358.34	170,358.34
Q 02 February	20,330.76	190,689.10
Q 03 March	8,778.67	199,467.77
Q 04 April	42,102.00	241,569.77
Q 05 May	.00	241,569.77

Payment information

Vendor (\* indicates pending)

Q SHAMROCK COMPANIES, INC 690.00

Q CDW GOVERNMENT, INC. 4,688.68

Q MCPC, INC. 4,522.70

Q WEBQA, INC. 16,820.00

Q RIGHT STUFF SOFTWARE CORP. 41,400.00

Q U.S. PROTECTIVE SERVICES CORP. 15,000.00

Q GRANICUS, INC. 10,697.40

Encumbrances

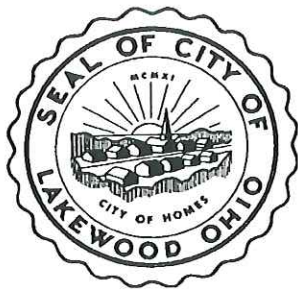
PO #	Vendor	Balance
Q 090384	MCPC, INC.	.00
Q 090385	ONLINE SOLUTIONS, LLC	.00
Q 090386	GRANICUS, INC.	.00
Q 090387	SUPERION, LLC	.00
Q 090388	RIGHT STUFF SOFTWARE	.00
Q 090424	CDW GOVERNMENT, INC.	.00
Q 090425	CDW GOVERNMENT, INC.	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000031219		62,397.00
RQ	0000031529		17,900.00
RQ	0000031542		1,080.00
RQ	0000031543		51,460.20

Segment/Balance Details

Fund	101	General Fund	Original Budget	691,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	42,102.00
Activity basic	41	General Government	YTD expenditures	199,467.77
Sub activity	2	General Government	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	14,724.00
Object	07	Computer	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-128

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Police Fleet Software Subscription & Service Agreement**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Axon Enterprise, Inc. in the amount of \$54,000 to provide subscriptions, support and maintenance & supplies for the Police Fleet Software Package.

Axon Enterprise, Inc. is considered a sole source provider of this subscription and service agreement, because they provided the original product for use by the Division of Police. This is the second of a (5) year subscription service.

Contracting Authority:	Ordinance 50-18 \$575,000
Contracting Balance:	\$276,188 / \$222,188
Funding:	General Fund
Account Distribution:	101-5050-412-52-07 \$691,000
Account Balance:	\$268,935 / \$214,935
Object Code:	Service Agreements - Computer
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	920-045
Bid Reference:	Sole Source

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager *mc*  
**CC:** Tim Malley, Police Chief,  
Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
**Date:** 4/9/2019  
**Re:** Axon Fleet Maintenance Year 2 [plus parts]

---

I respectfully request the Board of Control to approve the purchase of year 2 of a 5 year subscription to Axon Fleet for the police department. Axon Fleet is a police vehicle camera system with online storage. (See attached quote.) The pricing is consistent with the original 5-year contract approved by the BOC 1/16/2018.

The funds needed to cover this expenditure reside in the following accounts:

Year 2 of 5 year contract  
The cost for year two is \$51,460.20.  
Funding comes from account 101-5050-412.52-07.

Additional Axon Fleet parts, invoiced in 2018, total \$2,499.50.  
These will be funded through 101-5050-412.46-11.

Finally, also held over from 2018, there are two credit memos to be applied totaling (-\$7,878.18.)  
The credited fund is 101-5050-412.86-12.

The net expenditure after credits will be \$46,081.52.





Axon Enterprise, Inc.  
PO BOX 29661  
DEPARTMENT 2018  
PHOENIX, AZ 85038-9661  
Ph: (480) 991-0797  
Fax: (480) 991-0791  
AR@axon.com  
www.axon.com

## Invoice

Page 1 of 2  
*Reg # 31543*

Invoice No SI-1584472  
Invoice Date 29-Mar-19  
Payment Term Net 30  
Payment Due Date 28-Apr-19  
Sales Order SO190443770  
Customer account 134528  
Purchase Order YR 2 BILLING  
Customer reference

### BILL TO:

LAKEWOOD POLICE DEPT  
DIV OF INFORMATION SERV  
12650 DETROIT AVE  
LAKEWOOD, OH 44107  
USA

### SHIP TO:

LAKEWOOD POLICE DEPT  
DIV OF INFORMATION SERV  
12650 DETROIT AVE  
LAKEWOOD, OH 44107  
USA

Item number	Description	Quantity	Unit price	[USD]Amount
74068	WI-FI OFFLOAD SOFTWARE MAINT, YEAR 2 PAYMENT	1	600.00	600.00
85732	FLEET UNLIMITED PACKAGE: YEAR 2 PAYMENT	37	1,374.60	50,860.20

Please see <https://www.axon.com/legal/sales-terms-and-conditions> for all sales terms and conditions

Invoice Total	51,460.20
Shipping	0.00
Sales Tax	0.00
Total	51,460.20
Amount Received	0.00
<b>BALANCE DUE</b>	<b>USD 51,460.20</b>

Continued on next page



Axon Enterprise, Inc.  
 PO BOX 29661  
 DEPARTMENT 2018  
 PHOENIX, AZ 85038-9661  
 Ph: (480) 991-0797  
 Fax: (480) 991-0791  
 AR@axon.com  
 www.axon.com

Invoice No SI-1567184  
 Invoice Date 19-Dec-18  
 Payment Term Net 30  
 Payment Due Date 18-Jan-19  
 Sales Order SO180423904  
 Customer account 134528  
 Purchase Order 2019 LPD CARS

**BILL TO:**

LAKESWOOD POLICE DEPT  
 12650 DETROIT AVE  
 LAKESWOOD, OH 44107  
 USA

**SHIP TO:**

LAKESWOOD POLICE DEPT  
 12650 DETROIT AVE  
 LAKESWOOD, OH 44107  
 USA

Item number	Description	Quantity	Unit price	[USD]Amount
11511	ROUTER ANTENNA, FLEET	5	270.00	1,350.00
71022	FLEET CABLE ASSEMBLY, POWER	10	20.00	200.00
71023	FLEET CABLE ASSEMBLY, BATTERY BOX TO CAMERA	10	15.00	150.00
74025	MOUNT ASSEMBLY, AXON FLEET	10	79.95	799.50

Please see <https://www.axon.com/legal/sales-terms-and-conditions> for all sales terms and conditions

Invoice Total	2,499.50
Shipping	0.00
Sales Tax	0.00
Total	2,499.50
Amount Received	0.00
<b>BALANCE DUE</b>	<b>USD 2,499.50</b>

Continued on next page

Apr 11, 2019 9:21:02 AM EDT  
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101-5050-412.52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Service Agreements / Computer

Fiscal year: 2019 Dr

Budget: 691,000.00

Committed: 389,130.97

Q Balance: 301,869.03

Project Data

Project Entry Optional

Q 103002 Code Enforcemen .00

Q 123012 SharePoint .00

Q 163011 Fiber Network C .00

Account Balance by Period

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Q 05 May	.00	241,569.77

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Q CDW GOVERNMENT, INC. 4,686.68

Q MCPC, INC. 4,522.70

Q WEBQA, INC. 16,820.00

Q RIGHT STUFF SOFTWARE CORP. 41,400.00

Q U.S. PROTECTIVE SERVICES CORP. 15,000.00

Q GRANICUS, INC. 10,697.40

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Q 090387	SUPERION, LLC	.00
Q 090388	RIGHT STUFF SOFTWARE	.00
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Q 090425	CDW GOVERNMENT, INC.	.00

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RQ	0000031543		51,460.20

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Sub activity	2	General Government	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	14,724.00
Object	07	Computer	Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-129

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject:** Award of Contract – Police Surveillance Camera Project – Phase III Madison Ave.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to U.S. Protective Services in an amount not to exceed \$79,000 for the purchase of (24) Surveillance Cameras and accessories for Madison Avenue and replacement of remaining obsolete cameras.

Surveillance Cameras and accessories will be purchased through U.S. General Services Administration contract GS-35F-0097Y & GS-21F-0054X, as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,985,962 / \$1,906,962
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #193023 \$100,000
Account Balance:	\$100,000 / \$21,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Citywide Security Cameras
Commodity Code:	680-087
Bid Reference:	U.S. GSA

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager mc  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Tim Malley, Police Chief  
**Date:** 4/9/2019  
**Re:** Police Cameras Phase 3 Madison Ave and replacement of remaining obsolete cameras

---

I respectfully request that the members of the Board of Control approve the purchase of 24 surveillance cameras and associated accessories from U.S. Protective Services for the purposes of adding additional police surveillance cameras along Madison Avenue and replacing obsolete cameras currently in service at Lakewood Park and municipal parking lots. The total cost of the proposal is \$76,633.56 and is broken down in the attached quote. The funds needed to cover this proposed expenditure reside in general fund account 101-5050-412.86-12.

The cameras, mounts and network video recorder are manufactured by ACTi (see the attached quote). The pricing of the ACTi cameras and mounts is lower than GSA pricing (\$2880 vs. \$3328, \$109 vs. \$123- reference contracts GS-35F-0097Y, GS-21F-0054X)



750 W Resource Dr, Cleveland, OH 44131  
Phone: 216-459-3000 Fax: 800-635-9345

City of Lakewood, Ohio 44107  
Michael V. Coletta  
Information Technology Manager

4.9.2019

### Proposal for City of Lakewood IP Camera Purchase

Manufacturer/Model #	Description	Unit Cost	Quantity	Ext. Total
ACTi i915	Pan/ tilt/ zoom camera	\$ 2,880.00	24	\$69,120.00
ACTi PMAX-0312	Mount	\$ 49.93	24	\$ 1,198.32
ACTi PMAX-0702	Mount	\$109.30	24	\$ 2,623.20
ACTi PMAX-0503	Mount	\$ 78.26	24	\$ 1,878.24
ACTi PPOE- 0102	POE Injector	\$151.15	12	\$ 1, 813.80

Total: \$ 76,633.56

\*\* Note- City of Lakewood will install all equipment per specification. US Protective will assist in consultation of camera design and installation scope of work.

City of Lakewood

US Protective Services

X \_\_\_\_\_

X \_\_\_\_\_



Apr 11, 2019 10:32:47 AM EDT

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**Project 193023-Citywide**

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

---

### Project Information

Description: Citywide Security Cameras  
 Status: Active  
 Estimate: 10,000.00  
 Type: GF General Fund  
 Sub type: EQ Equipment & Machinery  
 Start/stop dates: 1/01/2019 -  
 1st month of FY: 00  
 Source of funds:

---

### Project Code

There are no user defined code fields for this project

---

### Project Year-to-Date

FY: 2019	Balance	100,000.00
Budget:	100,000.00	
Actual:	.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

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### Project Life-to-Date

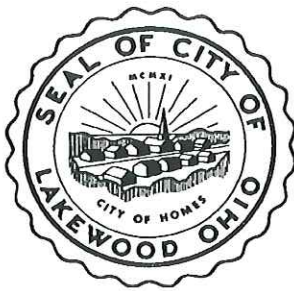
FY(s): 0000 - 9999	Balance	100,000.00
Budget:	100,000.00	
Actual:	.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

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Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	100,000.00	

Print  
Cancel  
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Next project  
Previous proj...  
2018  
2020  
Project activit...  
Change balan...

MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-130

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Fiber Network Splicing for Police Surveillance Camera Project – Phase III Madison Avenue**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Everstream Solutions LLC** an amount not to exceed **\$24,000** to provide labor to splice the citywide fiber network at (12) intersections along Madison Avenue for the purpose of adding police surveillance cameras as part of the Police Surveillance Camera Project on Madison Avenue.

As the fiber network is exclusively maintained by Everstream Solutions LLC, this is considered Sole Source.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,906,962 / \$1,882,962
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #193023 \$100,000
Account Balance:	\$21,000 / (\$3,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Citywide Security Cameras
Commodity Code:	962-018
Bid Reference:	<b>Sole Source</b>

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
<b>Joseph J. Beno PE, Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler, Director of Law</b>	_____	_____	_____
<b>Jennifer Pae, Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers, Mayor</b>	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager MC  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Tim Malley, Police Chief  
**Date:** 4/8/2019  
**Re:** Fiber Splicing for Police Cameras Phase 3 Madison Ave

---

I respectfully request that the members of the Board of Control approve the purchase of services from Everstream to splice the citywide fiber network at 12 intersections along Madison Avenue for the purposes of adding additional police surveillance cameras. The total cost of the work is \$24,000 and is broken down in the attached quote. The funds needed to cover this proposed expenditure reside in general fund account 101-5050-412.86-12.

This is a sole source service as the fiber network is exclusively maintained by Everstream.



Quote #: Q-03315-2  
Date: 4/4/2019  
Expires On: 5/2/2019

Sales Agent: Chandra Hart  
chart@everstream.net  
(216) 923-2388

**Customer Details**

<b>Contact Name</b>	Michael Coletta	<b>Account Name</b>	City of Lakewood
<b>Email</b>	michael.coletta@lakewoodoh.net	<b>Bill to Contact Name</b>	Michael Coletta
		<b>Phone</b>	(216) 529-6666
		<b>Billing Address</b>	12650 Detroit Ave Lakewood OH, 44107-2832

**Intersection of Madison Ave. and Lauderdale Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Lauderdale Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Woodward Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Woodward Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Hilliard Rd.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Hilliard Rd., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Lakeland Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Lakeland Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Mars Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Mars Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Belle Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Belle Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Lincoln Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Lincoln Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42



**Intersection of Madison Ave. and Richland Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Richland Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Elbur Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Elbur Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Chesterland Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Chesterland Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.42

**Intersection of Madison Ave. and Dowd Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Dowd Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.40

**Intersection of Madison Ave. and Newman Ave.** A Location: OH Headend  
Z Location: Intersection of Madison Ave. and Newman Ave., Lakewood, OH 44107

QTY	Product Name	Bandwidth (Mbps)	Term	Non-Recurring Charges	Monthly Recurring Charges
2.00	Dark Fiber		36	\$2,000.00	\$10.40

<b>Total NRC (Non-Recurring Charges)</b>	<b>\$24,000.00</b>	<b>Total MRC (Monthly Recurring Charges)</b>	<b>\$125.00</b>
--	--------------------	--	-----------------

Comments

#### Service Order Details

Subscriber approves and accepts this Services Order Amendment is governed by the Master Services Agreement between Subscriber and Everstream (the 'MSA') (as amended). Subscriber agrees to be bound by the terms and conditions of the MSA. The Requested FOC (Firm Order Commitment) date is subject to Everstream's internal provisioning, and an actual FOC Date will be issued to Subscriber in accordance with the MSA. Terms of Service, including all active Subscriber Service Order Amendment(s), together with your Everstream Master Services Agreement, constitute the entire agreement between you and Everstream relating to these Services. You are not entitled to rely on any other agreements or undertakings relating to Services provided by Everstream. Invoicing of service(s) shall begin with the issue of a Service COFA document post-installation. The delivered service(s) will be considered accepted by SUBSCRIBER as certified to be error free and built to "Service Order" specifications at the conclusion of a five (5) day acceptance period. Internet service provides one (1) public-facing IPV4 /30 address.

Subscriber shall pay all federal, state, and local taxes, government fees, charges, surcharges or similar exactions imposed on the Services and/or products that are the subject of the Master Agreement including but not limited to state and local sales and use taxes, telecommunications taxes, federal and state universal service fund fees and/or state and local regulatory fees to the extent applicable.

#### SIGNATURES

#### SUBSCRIBER AUTHORIZED SIGNATURE

Signature:

Print:

Title Position:

**Approved As To Legal Form:**

*James P. Sweeney*  
Director of Law, City of Lakewood

#### EVERSTREAM

Signature:

Print:

Title Position:

Apr 11, 2019 10:32:47 AM EDT
File Edit Commands Help

Print screen ERION

Project 193023-Citywide

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

**Project Information**

Description: Citywide Security Cameras

Status: Active

Estimate: 10,000.00

Type: GF General Fund

Sub type: EQ Equipment & Machinery

Start/stop dates: 1/01/2019 -

1st month of FY: 00

Source of funds:

**Project Code**

There are no user defined code fields for this project

**Project Year-to-Date**

FY: 2019	Balance	100,000.00
Budget:		100,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

**Project Life-to-Date**

FY(s): 0000 - 9999	Balance	100,000.00
Budget:		100,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	100,000.00	

Print

Cancel

Exit

Next project

Previous project

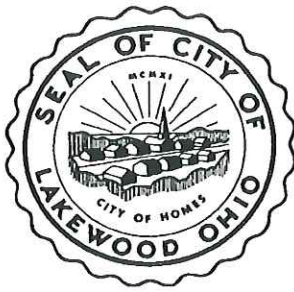
2018

2020

Project active...

Change balance...





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-131

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Waste Water Treatment Plant Surveillance Camera Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to U.S. Protective Services an amount not to exceed \$17,000 for the purchase of (5) Surveillance Cameras and accessories for the Waste Water Treatment Plant.

Surveillance Cameras and accessories will be purchased through U.S. General Services Administration contract GS-35F-0097Y & GS-21F-0054X, as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,882,962 / \$1,865,962
Funding:	WWTP Fund
Account Distribution:	511-3072-432-86-12 \$270,000
Account Balance:	\$247,210 / \$230,210
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Equipment
Commodity Code:	680-087
Bid Reference:	U.S. GSA

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager ✓

**From:** Michael Coletta, Information Technology Manager *mc*

**CC:** Jennifer Pae, Finance Director

Keith Schuster, Assistant Finance Director

Bill Crute, Division Manager WWTP

Joe Beno – Public Works Director

**Date:** 4/9/2019

**Re:** Cameras for the Wastewater Treatment Plant

---

I respectfully request that the members of the Board of Control approve the purchase of 5 cameras and associated accessories from U.S. Protective Services for the purposes of monitoring and recording activities at the waste water treatment plant. The total cost of the proposal is \$16,343.20 and is broken down in the attached quote. The funds needed to cover this proposed expenditure reside in WWTP account **511-3072-432.86-12**.

The cameras, mounts and network video recorder are manufactured by ACTi (see the attached quote). The pricing of the ACTi cameras and mounts is lower than GSA pricing (\$2880 vs. \$3328, \$109 vs. \$123- reference contracts GS-35F-0097Y, GS-21F-0054X)



750 W Resource Dr, Cleveland, OH 44131  
Phone: 216-459-3000 Fax: 800-635-9345

City of Lakewood, Ohio 44107  
Michael V. Coletta  
Information Technology Manager

4.9.2019

## Proposal for City of Lakewood IP Camera Purchase

### PUBLIC WORKS

<u>Manufacturer/Model #</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Ext. Total</u>
ACTi i915	Pan/ tilt/ zoom camera	\$ 2,880.00	5	\$14,400.00
ACTi PMAX-0312	Mount	\$ 49.93	5	\$ 249.65
ACTi PMAX-0702	Mount	\$109.30	5	\$ 546.50
ACTi PMAX-0503	Mount	\$ 78.26	5	\$ 391.30
ACTi PPOE- 0102	POE Injector	\$151.15	5	\$ 755.75

Total: \$ 16,343.20

\*\* Note- City of Lakewood will install all equipment per specification. US Protective will assist in consultation of camera design and installation scope of work.

City of Lakewood

US Protective Services

X\_\_\_\_\_

X\_\_\_\_\_



Apr 11, 2019 12:30:14 PM EDT

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511-3072-432.86-12

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Machinery and Equipment / Operating Equipment

Fiscal year: 2019 Dr

Budget: 270,000.00

Committed: 22,789.10

Q Balance: 247,210.90

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	4,371.10	4,371.10
Q 02 February	.00	4,371.10
Q 03 March	6,820.00	11,191.10
Q 04 April	.00	11,191.10
Q 05 May	.00	11,191.10

Encumbrances

PO #	Vendor	Balance
Q 090509	PARKSON CORPORATION	11,598.00

Segment/Balance Details

Fund	511	Wastewater Treatment Fund	Original Budget	270,000.00
Department	30	Public Works	Revised Budget	.00
Division	72	Wastewater Imprmt	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	11,191.10
Sub activity	2	Public Works Enterprise	Unposted expenditures	.00
Element	86	Machinery and Equipment	Encumbrances	11,598.00
Object	12	Operating Equipment	Unposted encumbrances	.00

Project Data

Project Entry Optional

Q 027201	Misc. Equip. &	.00
Q 027203	Emergency Gener	.00
Q 037201	Miscellaneous E	.00
Q 047001	Misc Equipment	.00
Q 047002	Computer Equipm	.00
Q 057009	Miscellaneous E	.00
Q 057013	Filter Presses/	.00

Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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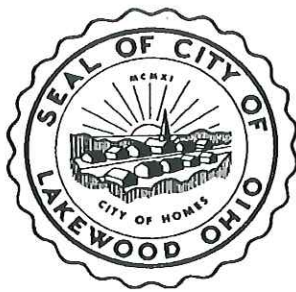
Account activi...

Pending trans...

Images

Budget alloca...

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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-132

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Professional Service Contract – Re: Legal Services**

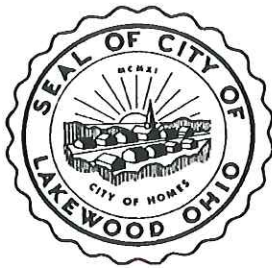
Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract to **McMahon DeGulis LLP** in the amount of **\$50,000** to provide additional professional legal services pertaining to the Integrated Wet Weather Improvement Plan (IWWIP) and other general environmental matters as it relates to the EPA/Waste Water Treatment Plant in fiscal year 2019. Contract award to McMahon DeGulis LLP now totals **\$120,000**.

Contracting Authority:	Ordinance 50-18 \$1,100,000
Contracting Balance:	\$1,030,000 / \$980,000
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-04 \$50,000
Account Balance:	(\$20,000) / (\$70,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services / Special Legal Services
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER  
DIRECTOR OF LAW

PAMELA ROESSNER  
CHIEF PROSECUTOR

JENNIFER L. MLADEK  
CHIEF ASSISTANT LAW  
DIRECTOR

ANDREW FLECK  
ASSISTANT PROSECUTOR

**LAW DEPARTMENT  
OFFICE OF PROSECUTION**

12650 Detroit Avenue • Lakewood, Ohio 44107  
216/529-6030 • FAX 216/228-2514  
Website: [www.onelakewood.com](http://www.onelakewood.com)  
Email: [law@lakewoodoh.net](mailto:law@lakewoodoh.net)

**APRIL 15, 2019**

Board of Control  
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to continue the contract with McMahon DeGulis LLP for professional legal services pertaining to IWWIP and other general environmental matters for an additional amount of \$50,000.00 for the year 2019. These matters should be paid from account number 510-3070-431-30-04.

Very truly yours,

Kevin M. Butler  
Law Director



Apr 11, 2019 9:22:12 AM EDT  
File Edit Commands Help  
Portals  
Navigation

510-3070-431.30-04

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Special Legal Services

Fiscal year: 2019 Dr

Budget: 50,000.00

Committed: 70,000.00

Balance: 20,000.00-

Project Data

Project Entry Optional

Q 096008 LongTermControl .00

Q 109001 LongTermCtrl&S .00

Q 119002 2011 LTCP & SWM .00

Q 129002 2012 LTCP Profe .00

Q 139002 2013 LTCP Profe .00

Q 159017 PilotArea:Ext/I .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	24,990.00	24,990.00
Q 02 February	21,347.50	46,337.50
Q 03 March	.00	46,337.50
Q 04 April	.00	46,337.50
Q 05 May	.00	46,337.50

Payment information

Vendor: (\* indicates pending) Total

Q MCMAHON DEGULIS LLP 46,337.50

Encumbrances

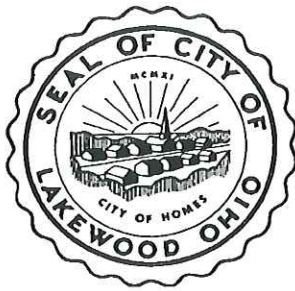
PO #	Vendor	Balance
Q 090380	MCMAHON DEGULIS LLP	23,662.50

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	510	Wastewtr Coll System Fund	Original Budget	50,000.00
Department	30	Public Works	Revised Budget	.00
Division	70	Wastewtr Collection Crew	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	46,337.50
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	23,662.50
Object	04	Special Legal Services	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-133

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Professional Services Contract – Re: Healthiest Community Initiative**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Office of the Mayor, and the attached letter of recommendation, I am submitting for your consideration this request to amend a Professional Service Contract with Sangfroid Strategy in the amount of \$6,250 to provide meeting design, planning and facilitation for Live Well Lakewood, Lakewood's Healthiest Community Initiative. Contract award to Sangfroid Strategy now totals 11,250.

Sangfroid Strategy was chosen to perform these Professional Services based on their submitted proposal.

Contracting Authority:	Ordinance 50-18 \$300,000
Contracting Balance:	\$215,000 / \$210,000
Funding:	General Fund
Account Distribution:	260-7001-461-30-10 \$500,000
Account Balance:	\$460,950 / \$455,950
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Account Description	Prof Svs
Commodity Code:	918-038

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# MEMORANDUM

DATE: April 3, 2019  
TO: Kim Smith, Purchasing  
FROM: Mayor Summers  
RE: Professional/Consulting Services – Meeting Design, Planning & Facilitation

I am requesting Board of Control approval of the professional/consulting services for consulting and meeting design, planning and facilitation services. These services are to be provided by Heather Lenz, of Sangfroid Strategy LLC.

Services to be purchased and paid from available funds in the Lakewood Hospital Transition Account – #260 7001 461 30 10 - Professional Services/Other.

See attached proposal for professional/consulting services for Live Well Lakewood, Lakewood's healthiest community initiative. There are three primary goals:

Goal 1 – Design, Planning and Facilitation of a meeting with Lakewood restaurants & follow-up activity	\$2,000.00
Goal 2 – Develop a framework to activate a leadership team with clear goals and actions; agendas and facilitation of 2-3 meetings	\$3,250.00
Goal 3 – Develop and design stakeholder meeting to bring In other communities to benchmark their programs	\$1,000.00
<b>TOTAL SERVICES COST</b>	<b>\$6,250.00</b>





PROPOSAL FOR CONSULTANT SERVICES:  
SUPPORT TO LIVE WELL LAKEWOOD  
**Submitted By: Heather Lenz, Sangfroid Strategy, LLC**

*March, 2019*

## Proposed Scope of Work

The City of Lakewood seeks to further the LiveWell Lakewood Initiative during the next several months. Specifically, between April and July 2019, the City has three primary goals for this initiative (workplan detailed on page 4 of this proposal):

1. Engage the restaurant community through an interactive meeting in April 2019, and determine the appetite for partnership with LiveWell Lakewood.
2. Activate a leadership team that will help to define, shape, and tell the story of LiveWell Lakewood, and develop a strategy for sustainability for the initiative.
3. Continue to engage stakeholders and residents through various activities, including providing a forum for stakeholders and residents to learn how other communities are tackling improving overall population health for their citizens.

In order to achieve these goals, Sangfroid Strategy will provide support to the City of Lakewood to move these pieces along between April and July 2019. This support will include the following activities:

### Goal 1

- **Design an interactive session**, building on the March 5 session, to bring together restaurant owners and leadership around the vision of LiveWell Lakewood, and explore interest in supporting this effort. Sangfroid Strategy will support the strategic direction, design, and project management for this session. (April 2019)
- **Determine follow-up actions** from engagement of the restaurant community, and support Lakewood staff and leadership in conducting this follow-up. (May-June 2019).

#### *Deliverables:*

1. Design and facilitation of meeting for 50-150 attendees
2. Report of outcomes and recommended follow-up activities

*Investment:* \$2,000

### Goal 2

- **Develop clear purpose, goals, and actions for a leadership team**, including a description of the team roles and commitments, clear asks for team achievements, a 2019 timeline of activities, and a way to communicate about the role of this team, including a name and elevator pitch. (April-May 2019)
- **Invite potential members** through the combination of identification of team members and analysis of interest from currently engaged stakeholders. (May 2019)
- **Activate the leadership team** through developing a meeting schedule, staffing expectations, the design and development of a facilitation guide for the first 2-3 meetings to ensure the team is set up for success. (June-July 2019)

#### *Deliverables:*

1. Description of the Leadership Team roles, responsibilities, and commitment
2. Analysis of survey to stakeholders
3. 2019 Timeline for Leadership Team

4. Establishment of a Leadership Team
5. Facilitation guide for 2-3 Team meetings

*Investment: \$3,250*

Goal 3

- **Provide strategic direction consulting support** on the design, implementation, contents, and delivery of other efforts to engage stakeholders and residents in the development of LiveWell Lakewood as needed during April-July 2019. This includes assistance in developing a format for bringing other communities in to discuss their efforts, and the activities outlined in the workplan on page 4 of this proposal.

*Deliverables:*

1. Design of meeting format to be replicated for all discussions with other communities
2. Ongoing consultation during April – July 2019

*Investment: \$1,000*

**Billing**

The total investment for the City of Lakewood to receive these services is \$6,250. Sangfroid Strategy will bill the City of Lakewood upon start of the project for 60% of the entire project, and the remaining 40% upon completion.

**Approval**

I have read this Statement of Work in full, and understand and agree to it in its entirety.

X

---

**Signatory** for the City of Lakewood

Date

---

**Print Name**

X

---

**Heather Lenz** for Sangfroid Strategy

Date



## LiveWell Lakewood: April – July 2019 Workplan

	Weeks: 4/1-4/15	Weeks: 4/15-4/30	Weeks: 5/1-5/15	Weeks: 5/15-5/31	June	July
<b>Goal 1: Engage Restaurant Community</b>	<ul style="list-style-type: none"> <li>Draft Purpose &amp; Goals for meeting</li> <li>Date/Time/Location</li> <li>Develop Comprehensive Meeting Packet</li> <li>Draft Invitation</li> <li>Send Invitation</li> <li>Determine meeting format &amp; materials</li> <li>Review RSVPs and send reminder</li> <li>Research: how other communities engage restaurants</li> </ul>	<ul style="list-style-type: none"> <li>Finalize Meeting Materials &amp; leave behinds</li> <li>Finalize Catering</li> <li>Review RSVPs and send reminder</li> <li>Identify Tech needs; room set-up</li> <li>Meeting Reminder</li> <li>Mayor Talking Points</li> <li>Pre-Meeting Prep with all contributors</li> <li>Name Tags</li> </ul>	<ul style="list-style-type: none"> <li>Conduct Meeting Follow-Up</li> <li>Thank you email</li> <li>Determine next steps and workplan for next steps</li> <li>Determine if there are actions that can be taken soon</li> </ul>	Next Steps TBD	Next Steps TBD	Next Steps TBD
<b>Goal 2: Activate Leadership Team</b>	<ul style="list-style-type: none"> <li>Draft Purpose &amp; Goals for team</li> <li>Determine ideal profile of team</li> <li>Draft 1-page overview of team's scope, time commitment, etc.</li> <li>Identify team members (survey and others)</li> <li>Determine ask strategy</li> </ul>	<ul style="list-style-type: none"> <li>Invite team members; request confirmation</li> <li>Set team member meeting schedule for year (doodle)</li> <li>Determine loose 2019 timeline for team</li> </ul>	<ul style="list-style-type: none"> <li>Design first 3 meetings to set team up for success</li> </ul>	Meeting 1	Meeting 2	Meeting 3
<b>Goal 3: Highlight Work of Other Communities</b>	<ul style="list-style-type: none"> <li>Solidify: Goals, structure, audience, takeaways</li> <li>Identify communities and contact</li> <li>Create schedule/timeline for series – dates/times/locations</li> </ul>	<ul style="list-style-type: none"> <li>Confirm communities</li> <li>Determine format for sessions</li> <li>Determine material, tech, space, catering, set-up, RSVP, etc. needs</li> <li>Create marketing material for audience</li> </ul>	<ul style="list-style-type: none"> <li>Market / Invite people to events</li> </ul>	Series complete by August 2019		

Apr 11, 2019 9:22:30 AM EDT <b>File Edit Commands Help</b> Printscreen RION NavLine																																	
<ul style="list-style-type: none"> <li>★ 250-7001-46130-10</li> <li><input checked="" type="checkbox"/> Account miscellaneous</li> <li><input checked="" type="checkbox"/> Budget miscellaneous</li> <li><input checked="" type="checkbox"/> Encumbrances</li> <li><input checked="" type="checkbox"/> Pre-encumbrances</li> <li><input checked="" type="checkbox"/> Transactions</li> <li><input checked="" type="checkbox"/> Detail by date</li> <li><input checked="" type="checkbox"/> Detail by code</li> <li><input checked="" type="checkbox"/> Detail by year &amp; p</li> <li><input checked="" type="checkbox"/> Pending by date</li> <li><input checked="" type="checkbox"/> Pending by code</li> <li><input checked="" type="checkbox"/> Pending by year</li> <li><input checked="" type="checkbox"/> Procurement car</li> </ul>	<h3>Account information</h3> <p>Q Professional Services / Other</p> <p>Fiscal year: 2019 Dr</p> <p>Budget: 500,000.00</p> <p>Committed: 68,459.00</p> <p>Q Balance: 431,541.00</p>			<h3>Project Data</h3> <p>Project Entry Optional</p>																													
	<h3>Account Balance by Period</h3> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Period/Month</th> <th>Actuals</th> <th>Cumulative Totals</th> </tr> </thead> <tbody> <tr><td>Q 01 January</td><td>20,480.00</td><td>20,480.00</td></tr> <tr><td>Q 02 February</td><td>18,570.00</td><td>39,050.00</td></tr> <tr><td>Q 03 March</td><td>14,014.00</td><td>53,064.00</td></tr> <tr><td>Q 04 April</td><td>2,150.00</td><td>55,214.00</td></tr> <tr><td>Q 05 May</td><td>.00</td><td>55,214.00</td></tr> </tbody> </table>			Period/Month	Actuals	Cumulative Totals	Q 01 January	20,480.00	20,480.00	Q 02 February	18,570.00	39,050.00	Q 03 March	14,014.00	53,064.00	Q 04 April	2,150.00	55,214.00	Q 05 May	.00	55,214.00	<h3>Payment information</h3> <p>Vendor (* indicates pending) Total</p> <p>Q CLEVELAND HOME TITLE AGENCY, L 150.00</p> <p>Q ELECTRO-ANALYTICAL 49,025.00</p> <p>Q NUBOHEALTH LLC 1,000.00</p> <p>Q SANGFROID STRATEGY LLC 5,000.00</p>											
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Q 090024	ELECTRO-ANALYTICAL	13,245.00																															
Q 090504	SANGFROID STRATEGY LL	.00																															
Q 090506	NUBOHEALTH LLC	.00																															
Type	Req/PO	Project	Balance																														
	<h3>Segment/Balance Details</h3> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Fund</th> <th>Department</th> <th>Division</th> <th>Activity basic</th> <th>Sub activity</th> <th>Element</th> <th>Object</th> <th>Original Budget</th> <th>Revised Budget</th> <th>Current expenditures</th> <th>YTD expenditures</th> <th>Unposted expenditures</th> <th>Encumbrances</th> <th>Unposted encumbrances</th> <th>Pre-encumbrances</th> </tr> </thead> <tbody> <tr> <td>260</td> <td>70</td> <td>01</td> <td>Planning and Development</td> <td>Community Environment</td> <td>Professional Services</td> <td>Other</td> <td>500,000.00</td> <td>.00</td> <td>2,150.00</td> <td>53,064.00</td> <td>.00</td> <td>13,245.00</td> <td>.00</td> <td>.00</td> </tr> </tbody> </table>			Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances	Pre-encumbrances	260	70	01	Planning and Development	Community Environment	Professional Services	Other	500,000.00	.00	2,150.00	53,064.00	.00	13,245.00	.00	.00
Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances	Pre-encumbrances																			
260	70	01	Planning and Development	Community Environment	Professional Services	Other	500,000.00	.00	2,150.00	53,064.00	.00	13,245.00	.00	.00																			



Placed on 1<sup>st</sup> reading and referred to Finance Committee 11/19/18; 2<sup>nd</sup> reading 12/3/18. Please Substitute for original.

Anderson, Bullock, George, Litten  
O'Leary, O'Malley, Rader  
BY:

ORDINANCE NO: 50-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances .....	12,500
3) Financial Audit .....	75,000
4) Hospitalization and Health Care Benefit Consulting Services .....	40,000
5) Consultant for Workers Compensation .....	30,000
6) Risk Management Consulting Services .....	15,000

7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program .....	15,000
9) Supervisor / Manager / Employee Training .....	125,000
10) Exams for Classified Positions .....	75,000
11) Housing and Building Plans Examinations .....	75,000
12) Lakewood Jail Medical Services .....	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs .....	250,000
16) Integrated Wet Weather Plan Professional Services .....	1,100,000
17) Administrative Professional Services .....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total .....	\$2,872,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB) .....	115,000
2) Government Agreements (2d of Ed/Pool, Roadport TIF).....	800,000
3) Financial Institution Service Charges .....	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts .....	300,000
6) Workers' Comp Stop Loss Insurance.....	95,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services .....	8,300,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service .....	200,000
11) Home Delivered Meals .....	47,500
12) Distribution System Leak Survey .....	25,000
13) Disposal of Screenings and Grit (WWTP) .....	15,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums .....	110,000
19) Biosolids Disposal .....	110,000
20) Roll-Off Box for Construction Debris.....	75,000
21) Site to Receive & Process Yard Waste.....	50,000
22) Lab Analysis Service .....	25,000
23) Citywide Computer Hrdwr-Op. Sys., & Software Maint Contracts .....	575,000
24) Communications Services .....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service .....	250,000
28) HVAC Maintenance .....	125,000



29) Elevator Maintenance .....	25,000
30) Fire Alarm Maintenance .....	50,000
31) Copier Maintenance Service .....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance .....	250,000
33) Rental and Laundry of Uniforms .....	45,000
34) Advertising .....	30,000
35) Printing Services .....	165,000
36) CRIS/LEADS Fees .....	20,000
37) Parking Citation Billing Service .....	50,000
38) Fireworks Display .....	35,000
39) Transportation Services .....	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep .....	500,000
<b>Sub-Total .....</b>	<b>\$14,687,500</b>

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate .....	45,000
2) Concrete Supplies .....	60,000
3) Asphalt Materials .....	50,000
4) Asphalt Cold Patch .....	25,000
5) Crack Sealant .....	40,000
6) Road Salt (Sodium Chloride) .....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances .....	100,000
8) Water Meter Supplies & Materials .....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material .....	195,000
10) Polymer Flocculants .....	30,000
11) Wastewater Treatment Chemicals .....	150,000
12) Tires and Road Service .....	95,000
13) Automotive Repairs, Parts and Supplies .....	625,000
14) Oil and Lubricants .....	40,000
15) Fuel (Gasoline and Diesel) .....	500,000
16) Purchase Uniforms and Gear - Public Works .....	25,000
17) Electrical Supplies .....	50,000
18) Hardware Supplies .....	45,000
19) Janitorial Supplies .....	50,000
20) Landscape Materials .....	40,000
21) Lumber Supplies .....	100,000
22) Plumbing Supplies .....	45,000
23) Pool Supplies - Chemicals .....	45,000
24) Small Tools and Equipment .....	130,000
25) Prisoner Food Supplies .....	35,000
26) Purchase Uniforms & Gear - Safety Forces .....	75,000
27) Ammunition .....	30,000

28) Office Supplies .....	40,000
29) Computer Supplies .....	10,000
30) Computer Software .....	45,000
31) Communications Equipment .....	100,000
32) Paper Supplies .....	15,000
33) Lease Copier Equipment .....	35,000
34) Subscriptions/Publications .....	30,000
35) Reforestation .....	250,000
36) Police Operating Equipment .....	150,000
37) Fire/EMS Operating Equipment .....	150,000
38) Waste Water Treatment Plant Operating Equipment .....	150,000
39) Fitness Equipment/Devices .....	10,000
<b>Sub-Total .....</b>	<b>\$3,950,000</b>

**Total .....** **\$21,510,000**

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18

*[Signature]*  
President

*[Signature]*  
Clerk

Approved: December 19, 2018

*[Signature]*  
Mayor

Placed on 1st reading and referred  
to Finance 11/19/18; 2nd reading  
12/3/18

Anderson, Bullock, George, Utten  
O'Leary, O'Malley, Rader

BY:

ORDINANCE NO. 59-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

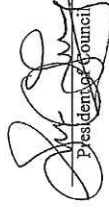
Vehicles, Machinery and Equipment \$4,600,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18

  
President of Council

  
Clerk of Council

Approved: December 19 2018

  
Mayor